

BYLAWS OF THE RIVERSIDE COUNTY
DEMOCRATIC CENTRAL COMMITTEE

Table of Contents

<u>Article</u>	<u>Title</u>	<u>Page</u>
	Preamble	3
I	Name	4
II	Membership	5
III	Voting	10
IV	Vacancies on the Committee	11
V	Scheduled Meetings	14
VI	Special Meetings	16
VII	Open & Closed Meetings	17
VIII	Minutes of the Meetings	18
IX	Quorum	19
X	Parliamentary Rules of Order/Balloting	20
XI	Regular Officers	21
XII	Election of Officers and Filling Officer Vacancies	24
XIII	Grounds for Removal, Suspension or Sanction of Committee Members and Officers	26
XIV	Standing Rules	32
XV	Dues	35
XVI	Committees	36
XVII	Records and Property to New Central Committee	41
XVIII	Finance Procedures	42

BYLAWS OF THE RIVERSIDE COUNTY
DEMOCRATIC CENTRAL COMMITTEE

<u>Article</u>	<u>Title</u>	<u>Page</u>
XIX	Chartering Clubs	43
XX	Endorsements	46
XXI	Amendments to Bylaws	59
XXII	Resolutions	60
XXIII	Interpretation of Bylaws/Miscellaneous Provisions	61

PREAMBLE

In order to promote the principles, activities and candidates of the Democratic Party and pursuant to the laws and Constitution of the State of California and the United States of America, the Members of the Riverside County Democratic Central Committee hereby adopt these Bylaws to govern and establish its policies, procedures and practices.

ARTICLE I
NAME

1 The Name of this organization shall be the "Riverside County Democratic Central
2 Committee," hereinafter referred to as the "Central Committee" or this
3 "Committee." This Committee may also use the name "Riverside County
4 Democratic Party" as well as the acronyms for either of these names, "RCDCC"
5 and "RCDP."

ARTICLE II MEMBERSHIP

1 **Section 1.** Types of Members.

2 There are three types of members of this Committee: Regular Members,
3 Alternate Members, and Associate Members. Each type of membership may
4 consist of more than one subset or specific kind of membership. The rights and
5 duties of each are specified below.

6 a. Regular Members:

7 (1) Elected Member: A member placed on the Committee as a Member of an
8 Assembly District delegation as a consequence of the consolidated Primary
9 election in June of Presidential election years. In accordance with Section 7200
10 *et seq.* of the State of California Elections Code, each Assembly District
11 contained wholly or partially within Riverside County shall be entitled to be
12 represented by six members residing in and elected from that portion of the
13 Assembly District contained within Riverside County.

14 (2) Appointed Member: A registered Democrat elected by the Committee to fill
15 a vacancy in an Assembly District and bring the total number representing an
16 Assembly District to its entitled number of, or closer to, six (6).

17 (3) *Ex officio* Member: An *ex officio* member of this Committee shall be the
18 following, if he or she is registered to vote in Riverside County:

19 (a) Incumbent office holders of those offices referenced in Article II, Section
20 2. a. of the Bylaws of the California Democratic Party who are registered to
21 vote as Democrats,

22 (b) The most recent nominee of the Democratic Party for those offices
23 referenced in Article II, Section 2.a. through 2.f. of the Bylaws of the
24 California Democratic Party,

25 (c) Statewide Chairs or Presidents of official or chartered statewide
26 Democratic Party Organizations,

27 (d) Members of the Democratic National Committee,

28 (e) State Officers of the California Democratic Party.

29 (f) Incumbent office holders of, and the most recent nominees for, the
30 Senate of the United States, the House of Representatives, the State Board
31 of Equalization, the State Senate, and the State Assembly.

32 (g) These office holders or nominees whose districts extend into Riverside
33 County, but who are themselves not registered to vote in Riverside County,
34 shall have the right to appoint a voting alternate, provided such alternate is
35 registered to vote in Riverside County. *Ex officio* members shall be entitled
36 to the same rights and privileges as elected members of this Committee
37 except that they may not use the designation of “Incumbent” upon seeking
38 election to this Committee.

39 b. Alternate Member:

40 (1) Any regular member in good standing may appoint an alternate member,
41 who shall serve at the member’s pleasure, upon presentation of written
42 authorization to the Chair of the Credentials Committee. An alternate
43 appointment shall not be submitted to this Committee for approval unless the
44 Chair of the Credentials Committee has been notified of the appointment at
45 least five (5) days prior to the meeting at which the appointment is to be
46 announced.

47 (2) An alternate member for an elected or appointed member must reside and
48 be registered to vote in the same Assembly District as the appointing elected or
49 appointed member.

50 (3) An alternate member for an *ex officio* member must *reside in that political*
51 *subdivision of Riverside County which the appointing ex officio* member was
52 elected to represent or for which the appointing *ex officio* member was the
53 highest finishing Democrat.

54 (4) An alternate member shall be considered a member of the Assembly District
55 delegation in which the appointing member resides. This affiliation shall not
56 apply to alternate members who are voting alternates for a “highest finishing
57 Democratic office seeker” whose district extends into Riverside County but who
58 is not himself/herself registered to vote in Riverside County. In such
59 circumstance, the voting alternate member shall be considered a member of

60 the Assembly District delegation in which the voting alternate member resides
61 and is registered to vote.

62 (5) An alternate shall meet the dues requirement of this Committee.

63 (6) The Committee may adopt a Standing Rule providing for the appointment of
64 Second Alternates provided each such Second Alternate must satisfy the same
65 requirements that First Alternates must satisfy.

66 c. Associate Member:

67 (1) Each Club chartered by this Committee has the right to designate one of the
68 club's members as an Associate Member. This designation may be revoked
69 upon written notice by the Club to this Committee.

70 (2) The Chair of this Committee shall have the right to nominate Associate
71 Members who, in the Chair's opinion, possesses qualifications or skills that
72 would assist in meeting the objectives of this committee. Those nominated
73 shall be registered Democrats residing in Riverside County.

74 (3) The incumbent elected Mayors of Riverside County who have sought and
75 obtained the endorsement of this Committee.

76 (4) California Democratic Party (CDP) Democratic State Central Committee
77 members (DSCCs) who are elected at the CDP's Assembly District Delegate
78 Elections (ADEMs) held in odd numbered years, who are registered to vote in
79 Riverside County, may become Associate Members of this Committee in the
80 following manner.

81 (a) Riverside County resident DSCCs, from each Assembly District with
82 boundaries wholly or partially in Riverside County, with the RCDCC Vice-
83 Chair of this Committee for the related Assembly District conducting the
84 meeting as presiding officer, will caucus and elect, from their own ADEM
85 membership, two representatives, gender balanced, to represent their
86 constituency on this Committee.

87 (5) Upon payment of the required dues, and the timely submission of notice to
88 the Chair of the Credentials Committee, as required under Section 1., b.(1),
89 above, an individual will become an Associate Member as of the next meeting
90 of this Committee.

91 (6) All Associate members are expected to participate in the business of the
92 RCDCC.

93 **Section 2.** Member’s Rights and Duties. The rights and duties of members
94 include the following:

95 a. Regular Member: Any Regular Member who wishes to exercise membership
96 rights, including the rights to voice his or her views, to make a motion, to vote, or
97 to appoint an alternate member, must first meet the dues requirement of this
98 Committee.

99 (1) Elected and Appointed Members are expected to attend scheduled RCDCC
100 meetings and to participate in the work of its committees.

101 (2) Each Elected, Appointed, *Ex officio*, Alternate and non-voting Associate
102 member is a member of the Assembly District Delegation in which he or she
103 resides and of the CDP Region containing that Assembly District. This
104 subsection does not invalidate the special rule for Delegate membership in an
105 Assembly District for Alternate members who are appointed by *ex officio*
106 members, who themselves do not reside in Riverside County, that is provided
107 for in Article II, Section 1, subsections b.(3) through b.(4) of these Bylaws, and
108 of the CDP Region that the Assembly District is a part of.

109 b. Alternate Member: An alternate member has the right of voice and motion at
110 meetings of this Committee if the appointing member is not present, but an
111 alternate member only has the right of voice if the appointing member is present.
112 An alternate member may vote only if the appointing member is not present.

113 (1) An alternate member may serve as co-chair of a standing or special
114 committee with a regular member and may serve as a representative of this
115 Committee to the State Committee or its Executive Board, provided all regular
116 members who are candidates to be such representatives are first given the
117 opportunity to be elected.

118 (2) An Alternate Member shall not serve as an officer of this Committee.

119 c. Associate Members:

120 (1) An Associate Member shall have the right to voice, but not to make motions
121 or vote, on matters before this Committee. In addition, Associate Members

122 shall have the right to be appointed to special or standing committees, except
123 for a committee which authorizes the expenditure of campaign funds, which
124 determines campaign strategy or its execution, or which recommends
125 endorsements.

126 (2) Associate Members shall have full rights when serving on standing or special
127 committees, except they shall not serve as chairs or co-chairs of standing
128 committees, or be appointed or elected to serve as an officer of this
129 Committee.

ARTICLE III VOTING

1 **Section 1. Voting Rights.**

2 Regular and Alternate Members (at such times as Alternate Members are
3 authorized to vote) are herein referred to as “Voting Members.” At all meetings
4 of the Central Committee and the Executive Board, and all committees that they
5 may establish, the following rules apply:

6 a. One Vote. Each such Voting Member shall have one and only one vote; and,

7 b. Physical Presence. Each Voting Member shall be physically present at such
8 meeting in order to vote on any matter except as provided under Article XVI,
9 Section 4 of these Bylaws.

**ARTICLE IV
VACANCIES ON THE COMMITTEE**

1 **Section 1.** Existence of Vacancies.

2 Vacancies in the Official Membership of the Central Committee shall exist when:

3 a. Pursuant to the California Elections Code. Such a vacancy exists pursuant to
4 any provision of the California Election Code, or

5 b. Pursuant to these Bylaws. Such a vacancy exists when an Elected or Appointed
6 Member dies; resigns; is removed from office pursuant to any provision of law or
7 these Bylaws; moves from his or her Assembly District when residence in such
8 Assembly District is a requirement for that person to be an Elected or Appointed
9 Member; moves from Riverside County when residence in Riverside County is a
10 requirement for that person to be an Elected or Appointed Member; or, when
11 such person ceases to be a registered member of the Democratic Party.

12 **Section 2.** Filling Vacancies.

13 Except as provided for by the Elections Code, vacancies of Elected or Appointed
14 Members shall be filled in the following manner:

15 a. Notification. At the time a vacancy exists, the Central Committee Chair shall
16 give written notice to the Regular Members from the Assembly District in which
17 the vacancy has occurred and instruct them to have an Assembly District Caucus
18 ("AD Caucus") in order to nominate one or more eligible persons who reside in
19 such Assembly District to fill each such vacancy. The Vice Chair or Vice Chair *Pro*
20 *Tem* of such Assembly District shall give advance written notice to each Regular
21 Member of such Assembly District of the date, time, location and general purpose
22 of the AD Caucus meeting not less than ten (10) days in advance.

23 b. Nominations. A majority of the Regular Members of the subject Assembly
24 District must attend the AD Caucus to constitute a quorum at that caucus. The AD
25 Caucus Members shall choose one or more persons who live in the subject
26 Assembly District to run for the vacant seat(s).

27 c. Submission of Nominees for a vacancy.

28 (1) The matter of filling the vacant seat(s) for the subject Assembly District shall
29 be placed on the agenda of the next meeting of the General Membership. The
30 Central Committee Chair shall recognize the AD Vice Chair (or the AD's
31 designated spokesperson) for up to two minutes to present and endorse the
32 Caucus' recommended nominee(s).

33 (2) The Central Committee Chair shall then announce that nominations are
34 open for other candidates from the floor. If there are no nominations from the
35 floor, the seat shall be awarded to the choice of the Caucus.

36 d. Election.

37 (1) If two or more qualified persons are nominated there shall be an election.

38 (2) Only the final two nominees [the Caucus' choice and the final nominee from
39 the floor (see "g." below)] shall have the opportunity to speak for up to two
40 minutes on their own behalf prior to the final election. The Caucus'
41 recommended nominee shall be the last candidate to speak.

42 (3) The Central Committee Chair shall then call for a vote by signed written
43 ballots of all Regular Members present. Candidates shall leave the room during
44 any discussion prior to the vote, but may return at the time of the vote.

45 e. Election Process. After discussion and voting, the written ballots shall be
46 collected and counted by two persons designated by the Chair. Each candidate
47 may appoint a witness to the counting process.

48 f. Votes Required. If there is only one person nominated from the floor, the floor-
49 nominated person must receive at least sixty percent (60%) of the total votes cast
50 in order to win the seat and be declared an Appointed (Regular) Member of the
51 Central Committee.

52 g. Multiple Candidates and/or vacancies.

53 (1) If there are two candidates nominated from the floor, there shall first be a
54 runoff election to determine which of those two candidates will be matched
55 against the Caucus' choice. The person receiving the least number of votes
56 shall be eliminated.

57 (2) If there are three or more candidates nominated from the floor, there will
58 be as many runoff elections as necessary to eliminate one candidate at a time
59 until there is only one floor-nominated candidate remaining.

60 (3) In the case of multiple vacancies, each vacancy shall be handled individually.

ARTICLE V
SCHEDULED MEETINGS

1 **Section 1.** Meetings, Time and Frequency.

2 The Central Committee, as well as its Executive Board, shall meet in regular
3 session once a month at a time and place to be determined by the Central
4 Committee Executive Board providing, however, that the date, time and place of
5 a meeting may be changed for good cause by the Central Committee or the
6 Executive Board. If a meeting date is changed, not less than ten (10) days written
7 notice of such change must be sent to the Regular Members or Executive Board
8 Members prior to such rescheduled meeting. In cases reasonably deemed to be
9 an emergency, the Chair and one other officer acting together can reschedule a
10 regular meeting provided not fewer than five (5) days written notice of such
11 change is provided to the Regular Members or to the Executive Board Members
12 prior to such rescheduled meeting. A Reorganization meeting shall replace the
13 Regular Meeting of this committee in November of the year of the presidential
14 preference primary election, and again in November of the second year after the
15 presidential preference primary election. The first Reorganization meeting will
16 install new members and elect officers, and the second Reorganization meeting
17 will elect officers.

18 **Section 2.** Agendas for Regular Meetings.

19 The Chairperson shall prepare an Agenda for each meeting of the Central
20 Committee or of the Executive Board, and the Recording Secretary shall distribute
21 to each Regular Member or Executive Board Member the Agenda for each
22 scheduled meeting. The agenda shall state the business to be conducted at the
23 meeting, at least five (5) days prior to each such meeting. The Agenda shall set
24 forth the time, date and place of the meeting, as well as items of business, that
25 are to come before the meeting. Such Agendas, and all official communications
26 from the Central Committee, and Executive Board to the Regular Members, shall
27 be mailed, faxed or e-mailed, to that address, facsimile number, or email address
28 which each Member shall have provided to the Chair of the Credentials
29 Committee for purposes of receiving communications from the Central
30 Committee pursuant to provisions more particularly set forth below.

31 **Section 3.** Adoption of State and National General Policies.

32 The Riverside County Democratic Central Committee acknowledges and adopts,
33 as its own, the following General Policies of the National and the State
34 Democratic Party:

35 a. Public Meetings: All public meetings at all levels of the Democratic Party shall
36 be open to all members of the Democratic Party without regard to race, color,
37 creed, national origin, sex, age, religion, ethnic identity, sexual orientation, or
38 economic status or disabilities as defined by the Americans with Disabilities Act
39 of 1990. However, any Member or visitor who intends to record the meeting or
40 parts of the meeting must, in keeping with current law, inform the Chair of the
41 Committee before the meeting begins.

42 b. Nondiscrimination: There shall be no membership requirements, tests, or
43 loyalty oaths for this Committee or at any other level of the Democratic Party
44 causing or requiring, either directly or indirectly, prospective or current members
45 of the Democratic Party to acquiesce in, condone, or support discrimination on
46 the grounds of race, color, creed, national origin, sex, age, religion, ethnic
47 identity, sexual orientation, economic status or disabilities as defined by the
48 Americans with Disabilities Act of 1990.

49 c. Inclusive Voter Registration: This Committee shall support nondiscriminatory,
50 all-inclusive voter registration.

ARTICLE VI
SPECIAL MEETINGS

1 **Section 1.** Special Meetings may be called.

2 Power to Call: Special meetings of the Central Committee may be called by the
3 Central Committee Chair together with no fewer than one (1) other Officer of the
4 Committee; or by the

5 b. Executive Board: Upon the written request of not less than twenty-five percent
6 (25%) of the members of the Executive Board; or by

7 c. Regular Members: upon the written request of not less than fifteen percent
8 (15%) of the Regular Members, collectively.

9 d. Procedure: Said request shall be delivered to the Chairperson and Recording
10 Secretary who, within five (5) days of receiving such request, shall schedule the
11 special meeting which must be scheduled to occur not later than fifteen (15) days
12 from his or her receipt of such request.

13 **Section 2.** Notice of Special Meetings.

14 The Recording Secretary shall then provide written notice of such special meeting
15 to each Regular Member not fewer than ten (10) days from the date set for the
16 special meeting. The notice of such special meeting shall set forth the date, time,
17 place and specific purpose(s) of the special meeting. No business other than as
18 disclosed in the notice of special meeting shall be in order at said meeting. Except
19 as expressly provided otherwise, the same rules that pertain to regular meetings
20 shall pertain to special meetings, including, but not limited to, quorum
21 requirements. If the Secretary fails to provide notice of such meeting within ten
22 (10) days, the Chair or any other officer of the Central Committee may give notice
23 of the special meeting.

ARTICLE VII
OPEN AND CLOSED MEETINGS

- 1 All meetings of the Central Committee and of the Executive Board shall be open to
- 2 any registered Democrat, provided however, that the Central Committee or
- 3 Executive Board may recess into closed session for the purposes of discussing
- 4 matters dealing with personnel, group security or legal matters.

ARTICLE VIII
MINUTES OF THE MEETINGS

1 **Section 1.** Minutes of Meetings.

2 Except as herein provided, reasonably complete minutes of all Central Committee
3 and Executive Board meetings shall be kept by the secretary of each such body.
4 Minutes, when approved by such body shall constitute the official record of the
5 proceedings of such committee or board.

6 **Section 2.** Filing of Minutes.

7 Once approved by the membership of the respective committee, the secretary of
8 each such body shall file the minutes in a book or digital file maintained by the
9 committee or board for the purpose of preserving an official record of such
10 meetings. The approved minutes shall be noted as approved by this Committee in
11 subsequent minutes. Except as otherwise provided herein, minutes of all
12 committee meetings shall be open to inspection by any Member at reasonable
13 times. The foregoing notwithstanding, if any such committee has met in closed
14 session, the proceedings of such session shall be reported only as to the actions
15 authorized.

ARTICLE IX
QUORUM

1 One third (1/3) of the then serving Regular Members of the Central Committee, or
2 of the Executive Board, as the case may be, shall constitute a quorum for
3 transacting business of such committee. The foregoing notwithstanding, certain
4 matters require more than the majority vote at a meeting at which there is a
5 quorum in order to be approved, as more particularly set forth in other portions
6 of these Bylaws.

ARTICLE X
PARLIAMENTARY RULES OF ORDER / BALLOTING

1 **Section 1.** Robert’s Rules of Order.

2 Meetings of the Central Committee and of the Executive Board shall be conducted
3 in accordance with Roberts Rules of Order, Newly Revised (or any revision thereto)
4 except as modified by these Bylaws or any Standing Rules established by this
5 Committee.

6 **Section 2.** Balloting.

7 No vote taken by the Members of the Committee, or of the Executive Board, shall
8 be by secret ballot. When a written ballot is required by virtue of these Bylaws,
9 the Standing Rules, or the majority vote of the Members entitled to vote upon
10 any such matter, the ballots shall be counted by not less than two Regular
11 Members chosen by the Chairperson, the Recording Secretary and one other, or if
12 the Recording Secretary is not present or otherwise unavailable, by two Regular
13 Members. By majority vote, the Membership can reject any such Member from
14 performing such function and in such event the Chairperson shall appoint a
15 different Member or Members until persons have been chosen who have not
16 been rejected by the Membership. All written ballots pertaining to any election
17 requiring written ballots shall be retained by the secretary taking the minutes of
18 such meeting for not fewer than sixty (60) days following the vote and shall be
19 available for inspection by any Regular Member at reasonable times.

ARTICLE XI
REGULAR OFFICERS

1 **Section 1.** Qualifications / Powers, Duties and Responsibilities.

2 The Officers shall only be Regular Members of the Central Committee. The
3 powers, duties and responsibilities of the Officers shall include, but not be limited
4 to, those generally and reasonably exercised by The California Democratic Party.
5 Disagreements as to specific powers, duties and responsibilities of Officers not
6 expressly set forth below will be subject to resolution by use of the California
7 Democratic Party Bylaws as a guide.

8 **Section 2.** Duties of Officers.

9 Subject to Robert's Rules of Order, other provisions of these Bylaws, or any
10 Standing Rule, the Officers shall have the following enumerated powers, duties
11 and responsibilities:

12 a. Chair

13 (1) The Chair shall be chief executive of this Committee with full power to
14 enforce the provisions of these Bylaws. He or she shall chair the Executive
15 Board and shall perform such other duties that usually pertain to the office.

16 (2) The Chair shall preside at all meetings of this Committee and of the
17 Executive Board and shall appoint, and may by his or her discretion remove,
18 Chairs of Standing Committees and such Special Committees as are required to
19 carry out the program of this Committee.

20 (3) The chair shall be an *ex officio* member of all Standing and Special
21 Committees.

22 b. First Vice-Chair

23 (1) The First Vice-Chair shall perform the duties and have the powers of the
24 Chair when the latter is unable to act. In the event of the removal, resignation,
25 or death of the Chair, the First Vice-Chair shall exercise the powers and duties
26 of the Chair.

27 (2) At the next meeting for which due notice can be given, an election shall be
28 held for the office of Chair. The First Vice-Chair shall assist in the performance
29 of the duties of the Chair upon request.

30 c. Assembly District Vice-Chairs

31 (1) The Assembly District (AD) Vice-Chairs shall represent the Central
32 Committee Chair on all matters referred to them by him or her.

33 (2) The AD Vice-Chairs shall coordinate the work of this Committee in their
34 respective Assembly Districts and shall assist at the Assembly District
35 Committee Meetings when AD delegates are elected to attend the State
36 Convention.

37 (3) The AD Vice-Chairs shall preside over the meetings of their respective AD
38 caucuses.

39 (4) Each AD Vice-Chair shall oversee the activities of such Standing Committees
40 as the Chair of this Committee assigns to him or her.

41 (5) The AD Caucus may elect a Vice Chair *Pro Tem* to conduct the business of
42 the AD when the AD Vice Chair is unable to do so.

43 d. Recording Secretary

44 (1) The Recording Secretary shall be the recording officer of this Committee
45 and of the Executive Board and the custodian of their records, except as
46 otherwise provided.

47 (2) The Recording Secretary shall attest to all official actions of this Committee
48 such as the election of officers, and the termination and appointment of
49 members and all such members that require official attestation.

50 (3) The Recording Secretary shall keep the attendance roll of the membership
51 of this Committee and of the Executive Board.

52 e. Corresponding Secretary

53 (1) The Corresponding Secretary shall conduct the correspondence of this
54 Committee and of the Executive Board, except as otherwise provided.

55 f. Controller

- 56 (1) The Controller shall coordinate with the Chair in preparing an annual
57 budget.
- 58 (2) The Controller shall report monthly to the general membership on Income,
59 Expense, and Balance Sheet.
- 60 (3) The Controller shall have the right to inspect all financial records upon
61 demand.
- 62 (4) The Controller shall direct the professional treasurer should one be
63 appointed by the Chair.

ARTICLE XII
ELECTION OF OFFICERS AND FILLING OFFICER VACANCIES

1 **Section 1.** Officers of This Committee.

2 a. Elected Officers: The Chair, all Riverside County Assembly District Vice-Chairs,
3 one (1) First Vice-Chair, elected from among the Assembly District Vice-Chairs,
4 two (2) Secretaries and one (1) Controller are elected officers of this Committee.
5 All officers except the Assembly District Vice-Chairs shall be elected by a signed
6 written ballot by all Voting Members of this Committee at the organizational
7 meetings. Assembly District Vice-Chairs shall be elected by a caucus of the
8 Regular members from each Assembly District at the organizational meeting.

9 b. Nominations: The nominations for these offices shall be accepted at the
10 organizational meetings. A member may nominate himself or herself.

11 c. Executive Board Members: The elected officers listed above are *ex officio*
12 members of the Committee's Executive Board. To this group of Regular
13 Members, the Chair may appoint three (3) Executive Assistants, such as, a
14 Parliamentarian and two others, to help expedite the Committee's work. The
15 Executive Assistants shall have the same rights at Executive Board meetings as the
16 elected officers have. All such Executive Assistants shall be Regular members.
17 The Parliamentarian shall be confirmed by a majority vote of the general
18 membership.

19 **Section 2.** Filling Vacancies in Elected Offices.

20 Vacancies on the Executive Board of the Central Committee shall be filled by the
21 following procedure:

22 a. Declaration of Vacancy: The fact of a vacancy in an elected office shall be
23 declared by motion of the Central Committee upon recommendation of the
24 presiding officer.

25 b. Presiding Officer to Call For Nominees. Upon recording the declaration of such
26 vacancy, the presiding officer shall call immediately for nominations and election
27 of a qualified member to fill that vacancy. Said nomination and election shall be

28 held at the next General Membership meeting. A nominee shall be elected by
29 written ballot by a majority vote.

30 c. New Chair, Notice to County Clerk, etc.: In the case of the election of a new
31 Central Committee Chair, written notice shall be sent to the County Clerk and the
32 State Central Committee.

33 d. Replacement of a Vice Chair: When a Vice Chair needs to be replaced, the
34 Chair of the RCDCC shall declare a vacancy to the delegates from that Assembly
35 District. Those AD delegates shall caucus and select a new Vice Chair within ten
36 (10) days.

ARTICLE XIII
GROUND FOR REMOVAL, SUSPENSION OR SANCTION OF
COMMITTEE MEMBERS AND OFFICERS

1 **Section 1.** Removal, Suspension or Sanction of Members.

2 This Article shall constitute the grounds and process for removing, suspending or
3 imposing other sanctions upon any Member of the Central Committee.

4 **Section 2.** Absences.

5 A Member who attends a meeting of This Committee or has his/her alternate
6 attend in his/her place shall be counted as present, not absent. Any Elected or
7 Appointed Member may be removed from the Central Committee for
8 unauthorized absence from more than three (3) consecutive regular meetings of
9 the Committee, or from more than six (6) regular meetings of the Committee in
10 any twelve (12) month period, unless his or her absence is caused by illness or
11 temporary absence from the county on the dates of the meetings, or the absence
12 was previously or subsequently approved by the Executive Board within 45 days
13 of the meeting for which the person was absent. It is the duty of all members to
14 attend all meetings of This Committee and to assure that their attendance at all
15 such meetings is recorded. A Certified Mail notice shall be sent to an Elected or
16 Appointed Member after his/her coming within one absence of failing to fulfill the
17 obligations outlined in the first sentence of this paragraph. Following such
18 absences, the matter of removal shall be put on the Agenda of the next meeting
19 of the General Membership. The General Membership, by a vote of not less than
20 two-thirds (2/3) of those Voting Members present and voting at such meeting,
21 shall have the discretion to remove such a Member from the Committee. In
22 determining absence, recognition will be given to the record of attendance of
23 alternates. The results of the vote shall be recorded in the Minutes, and the
24 Member shall be informed by certified mail. Attendance requirements do not
25 apply to *ex officio* Members.

26 **Section 3.** Party Disloyalty / Willful Misconduct.

27 Any Member may also be sanctioned, or suspended for a period of time, by a
28 majority vote of the Voting Members, or removed from the Committee, by a vote

29 of not less than two-thirds (2/3) of the Voting Members present and voting at a
30 meeting of the General Membership for the following causes:

31 a. This Committee may remove any member if, during his/her term of
32 membership, such member affiliates with or registers as other than Party
33 Preference Democratic; publicly avows preference for another party; publicly
34 advocates that the voters should not vote for the endorsed candidate of This
35 Committee for any office; or who publicly gives support to or avows a preference
36 for a candidate registered as other than Party Preference Democratic in the voter
37 nominated top two open primary.

38

39 b. Fraud or Misconduct: Actions constituting a fraud, material
40 misrepresentation or other material willful misconduct which adversely reflects
41 on the integrity or character of the Member or of this Committee.

42 **Section 4.** Unacceptable Behavior, Utterances, Threats and Other Misconduct as
43 the Committee May Deem to be Serious Infractions.

44 a. Any Member may also be sanctioned or suspended for a period of time
45 determined by majority vote of the Voting Members of the Committee, or
46 removed from the Committee, by a vote of not less than two-thirds of the Voting
47 Members present and voting at a meeting of the General Membership for
48 unacceptable acts and/or behavior, including, but not limited to:

49 (1) intimidation,

50 (2) threatening utterances,

51 (3) harassment,

52 (4) obscene gestures,

53 (5) assault,

54 (6) impugning the integrity or honesty of a Committee Member,

55 (7) threats of battery or bodily harm,

56 (8) unseemly, abusive or threatening language or behavior directed toward any
57 voter, or member of the public while he or she is in a situation where he or she

58 can be perceived by a reasonable observer to be a representative of this
59 Committee or a representative of the Democratic Party,

60 (9) such other serious and willful misconduct as the Committee may deem as
61 reflecting badly on this Committee, the California Democratic Party, the
62 National Democratic Party, or any Democratic candidate running for office.

63 b. The determination of the extent to which any alleged misconduct is
64 unacceptable shall be within the sole discretion of each member involved in
65 reviewing and voting on the matter.

66 **Section 5. Procedure.**

67 a. **Written Motion Required:** Any Regular Member of the Committee may, at any
68 meeting of the Central Committee, make a written motion that any other
69 Member of the Committee be suspended, sanctioned or removed from the
70 Central Committee for reason or reasons set forth in this Article XIII. The written
71 motion shall state in detail the act(s) or omission(s) which the moving Member
72 asserts warrants the suspension, sanction or removal of the Member who is the
73 subject of the motion (hereinafter, the "Subject Member"). The motion to
74 suspend, sanction or remove a Member shall automatically be deemed
75 postponed until the next General Membership meeting of the Central Committee
76 and shall automatically be taken up for action as an item of unfinished business at
77 that meeting. No oral motion for suspension, sanctions, or removal shall be
78 considered.

79 b. **Notification of Subject Member:** Within fifteen (15) days after the making of
80 such a motion for suspension, sanction or removal, the Corresponding Secretary
81 of the Central Committee, or a Member appointed by the Chair, shall send, by
82 certified mail, a letter to the Subject Member, notifying him or her that at the
83 next meeting of the General Membership of the Central Committee, a motion will
84 be taken up concerning the Subject Member's suspension, sanctioning, or
85 removal. Said letter shall be attested to by a *Proof of Service*, executed pursuant
86 to the Proof of Service provisions of Section 1013 of the California Code of Civil
87 Procedure. The letter shall:

88 (1) advise the Subject Member of the names of the Members who made and
89 seconded the motion,

90 (2) advise the Subject Member of the reasons purportedly justifying the
91 suspension, sanction or removal,

92 (3) advise the Subject Member that at the next General Membership meeting
93 the Subject Member will be given an opportunity to challenge such allegations,
94 and,

95 (4) inform the Subject Member of the date, time and location of the next
96 General Membership meeting.

97 c. Rights of Subject Member:

98 (1) At that next General Membership meeting, the Subject Member, if present,
99 and/or his or her spokesperson(s), shall be given the opportunity to provide
100 information, witnesses, and argument as to why his or her suspension,
101 sanction, or removal is not justified or not in the best interests of the Central
102 Committee. The Subject Member shall have the right, in his or her discretion, to
103 continue the matter until the following General Membership meeting in order
104 to better prepare to address the allegations.

105 (2) The Subject Member shall be entitled to a fair hearing regarding the request
106 for suspension, sanctioning or removal. The right to be heard and to present
107 arguments and defenses shall not be infringed.

108 d. Meeting Process: At the meeting at which the matter is to be voted upon,
109 arguments on the merits of the motion for suspension, sanctions, or removal shall
110 be conducted in the following order:

111 (1) An initial presentation, not to exceed twenty (20) minutes, by the maker(s)
112 of the written motion and/or the maker(s) representative(s) containing the
113 following:

114 (a) A statement of the written motion, and

115 (b) The claimed information and/or documentation in support of that
116 motion,

117 (2) An initial presentation, also not to exceed twenty (20) minutes, by the
118 Subject Member and/or his or her representative(s),

119 (3) A final presentation, not to exceed five (5) minutes, by the maker and/or
120 the maker(s) representative(s) of the written motion, and

121 (4) If the maker(s) and/or the maker(s') representative(s) make a final
122 presentation, only then will a final presentation by the Subject Member and/or
123 his or her representative(s), not to exceed five (5) minutes, be allowed.

124 e. Roll Call Vote: Unless continued by a majority vote of the Voting Members
125 present and voting, immediately thereafter, a roll call vote, the results of which
126 shall be entered in the minutes of this Committee, shall be taken on the motion to
127 suspend, sanction, or remove the Subject Member from this Central Committee.

128 (1) A majority vote of the Voting Members present and voting shall be required
129 to pass a motion for suspension or sanction of a Member.

130 (2) A vote of not less than two-thirds (2/3) of the Voting Members present and
131 voting shall be required to pass a motion for removal of a Member.

132 f. Subject Member Vote: The Subject Member shall have the right to cast a vote
133 on the motion before the Committee.

134 g. Voting Member: For purposes of this Article XIII, the term "Voting Member"
135 shall have the meaning set forth in Article III, Section 1 of these Bylaws.

136 **Section 6.** Recall, Reprimands and/or Imposition of Sanctions of Officers.

137 a. Recall, Reprimands, and Sanctions: Any officer of This Committee may be
138 recalled, reprimanded, sanctioned, or all or any combination of these by not less
139 than two-thirds (2/3) of the eligible Voting Members present and voting at a
140 meeting of the General Membership, provided that:

141 (1) The officer's recall, reprimand and/or sanction has been requested by
142 written petition containing the alleged grounds for recall, reprimand and/or
143 sanction, signed by not fewer than twenty (20) Regular Members, and initially
144 delivered to the Executive Board for forwarding to the next General
145 Membership meeting for consideration and a vote.

146 (2) Written notice has been sent to each Voting Member at least ten (10) days
147 prior to the next General Membership meeting stating the alleged grounds for
148 the recall or sanction.

149 (3) The officer is allowed up to thirty minutes during which the officer, and/or
150 any persons selected by the officer, shall be allowed to address this Committee
151 immediately before the vote.

152 b. Voting Members. For purposes of this Section 6 the term "Voting Member"
153 shall have the meaning set forth in Article III, Section 1 of these Bylaws.

**ARTICLE XIV
STANDING RULES**

1 **Section 1.** Adoption of Standing Rules.

2 a. Authorization for Adopting Standing Rules. Any Regular Member may propose
3 the adoption of a rule of procedure or practice (“Standing Rule”) which, when
4 properly adopted, shall be binding upon the Central Committee and the Executive
5 Board thereof, until such Standing Rule is amended or revoked in the manner
6 described below. The foregoing notwithstanding, no Standing Rule shall violate
7 the provisions of these Bylaws or the Bylaws and Standing Rules of the California
8 Democratic Party, the Constitution of the State of California or of the United
9 States.

10 b. Initial Proposal to Executive Board. A Regular Member wishing to propose a
11 Standing Rule shall make a written request to the Chair to place the matter on the
12 Agenda of the next succeeding Executive Board meeting. Such request shall be in
13 writing and a written draft of the proposed Standing Rule shall be presented
14 along with such request. The Chair shall place the matter on the Agenda of the
15 next succeeding Executive Board meeting along with the text of the proposed
16 Standing Rule. At such meeting of the Executive Board, an equal number of
17 Regular Members who favor and who oppose the proposed Standing Rule shall be
18 allowed to address the Executive Board. The number and identity of the Regular
19 Members allowed to speak and the time limits thereupon shall be determined by
20 the Chair. Immediately following said discussion, the Executive Board shall vote
21 to either support, oppose, or take no position regarding the proposed Standing
22 Rule. In any event, unless the Member proposing the Standing Rule has elected
23 to withdraw the proposed standing rule, the Chair shall place the matter on the
24 Agenda of the next succeeding General Membership meeting along with the text
25 of the proposed Standing Rule. The position (or lack of position) the Executive
26 Board has taken with regard to the proposed Standing Rule shall be
27 communicated to the General Membership at the subject meeting.

28 c. Consideration by General Membership. At said meeting of the General
29 Membership, an equal number of proponents for and opponents of the proposed
30 Standing Rule shall be allowed to address the General Membership with the
31 proponents and opponents each being given the same total amount of time to

32 present their respective arguments. The number and identity of Members
33 allowed to speak and the time limits thereupon shall be determined by the Chair.
34 Immediately thereafter, the Regular Members may, by majority vote of those
35 present and voting, decide to table, approve (either in its proposed or an
36 amended form) or disapprove the proposed Standing Rule.

37 **Section 2.** Revocation or Amendment of a Standing Rule.

38 A Standing Rule may be amended or revoked by following the same procedure as
39 herein described for adopting a Standing Rule. A Standing Rule shall remain in
40 effect from year to year until revoked or amended by the Regular Members.

41 **Section 3.** Memorializing of Standing Rules.

42 Once adopted, a copy of the Standing Rules shall be dated and placed on the
43 official website for availability to all members, as well as placed in the Official
44 Records of the Central Committee by the Recording Secretary. In addition, a
45 Regular Member may make a request to the Recording Secretary in writing that a
46 copy of these Bylaws and/or the Standing Rule(s) be delivered to such Regular
47 Member and upon receiving such request the Recording Secretary shall provide
48 him or her with a written or e-mailed copy of the Bylaws and/or Standing Rule(s)
49 within fifteen (15) days of his or her request.

50 **Section 4.** Adoption of Certain Standing Rules.

51 Any Standing Rules that will be adopted and attached hereto, which are dated
52 and signed by the Chair and Recording Secretary, shall be the Standing Rules of
53 the Central Committee in full force and effect. All other previous Standing Rules
54 shall be deemed revoked.

55 **Section 5.** Definition of "Writing"/Distribution of Communications.

56 For purposes of these Bylaws and Standing Rules, the term "writing" includes
57 traditional forms of writing (*i.e.*, letter, memo, note or facsimile) as well as
58 electronic or digital communications (*i.e.*, e-mail). In each case, the writing shall
59 be sent to the street or e-mail address of the respective Member that such
60 Member has provided in writing to the Chair of the Credentials Committee. The
61 Chair of the Credentials Committee shall maintain an official register, (the
62 Register) of Regular Members which shall include (along with other authorized

63 information) the street and e-mail address of each Regular Member. Copies of
64 the Register shall be provided to all Regular Members not less often than once
65 per year and shall also be provided by e-mail to any Regular Member who
66 requests the same in writing from the Chair of the Credentials Committee.

**ARTICLE XV
DUES**

See Standing Rules.

ARTICLE XVI COMMITTEES

1 **Section 1.** Executive Board. 4

2 The Executive Board shall be a permanent committee of the Central Committee.
3 It shall consist of the elected officers of the Central Committee pursuant to Article
4 XII of these bylaws and as many as three Executive Assistant appointees named
5 by the Central Committee Chair.

6 **Section 2.** Standing Committees. Standing Committees and their functions may
7 include:

8 a. Credentials Committee: Processing applications for charters by Democratic
9 clubs, maintaining and distributing the official register of this Committee's
10 Members.

11 b. Ways and Means: Initiating, promoting, and coordinating fund-raising projects
12 sponsored by the Central Committee.

13 c. Candidate Development: Assisting in the development of Democratic
14 candidates for partisan and nonpartisan offices.

15 d. Headquarters and Registration: Recommending the establishment of
16 Democratic Headquarters for distributing information to all Democratic Party
17 units in the County; recruiting Deputy Registrars for voter registration drives
18 throughout the County; and encouraging get-out-the-vote drives throughout the
19 county.

20 e. Legislation and Resolution: Developing and proposing resolutions; working with
21 Democratic incumbent officeholders, candidates, or Party nominees to gain
22 support or our resolutions or legislation at the Federal, State, County or Local
23 government levels.

24 f. Bylaws: Reviewing and preparing bylaws. The members of the Executive Board
25 act as the Bylaws Committee as needed. When the members of the Executive
26 Board are acting as the Bylaws Committee, the General Counsel/Parliamentarian,
27 or in the absence of the General Counsel/Parliamentarian, the Central Committee
28 Chair, or his or her designee, shall act as the Bylaws Committee Chair.

29 g. Public Relations. Composing and distributing all official press releases and
30 newsletters of the Central Committee; preparing other types of media releases or
31 “posts” for distribution to the public as approved by the Central Committee Chair
32 or his or her designee.

33 **Section 3. Special Committees.**

34 The Central Committee Chair may establish at his or her discretion such
35 committees as he or she deems necessary to expedite the transaction of the
36 business of the Central Committee. The Chair of each Special Committee shall be
37 appointed or removed by the Central Committee Chair. The membership of each
38 Special Committee shall be appointed by the Special Committee Chair. Whenever
39 possible, such Special Committees should have a member representative from
40 each of the Assembly Districts contained in whole or in part within the County of
41 Riverside. The County Chair shall be an *ex officio* member of all committees.

42 a. Candidate Support and Assistance Committee. The sole purpose of the
43 Candidate Support and Assistance Committee (CSAC) is to elect and support
44 Democratic candidates.

45 (1) Membership: The CSAC shall be composed of three members. They are the
46 Chair of the Central Committee and two members of the Central Committee
47 appointed by the Chair of the Central Committee. One of the members
48 appointed by the Chair of the Central Committee shall be designated as Chair
49 of the CSAC and the other shall be designated Controller of the CSAC. Once
50 appointed, members of the CSAC cannot be removed or replaced.

51 (2) Financial Matters: The CSAC is solely responsible for raising and expending
52 all funds to be utilized by the CSAC. All expenditures shall be at the sole
53 discretion of the CSAC. The CSAC shall be responsible for maintaining its own
54 records.

55 (3) Procedures: The CSAC shall operate by majority vote.

56 (4) Alterations: This article cannot be repealed, amended, suspended or in any
57 way affected except by a two-thirds (2/3) vote of those present and voting at a
58 duly called regular meeting of the Central Committee. This CSAC will
59 deactivate on January 31 of the year immediately following the General

60 Election for which it was formed, and may be reactivated by a vote of the
61 Central Committee's Executive Board.

62 **Section 4. Electronic Meeting and Voting.**

63 The Chair of each Standing Committee or Special Committee may establish, with
64 50% plus one approval of his or her committee members, the use of electronic
65 means to conduct committee business and/or vote on items before the
66 committee. These electronic means include but are not limited to:
67 teleconferencing, web meetings, and e-mail meetings.

68 **Section 5. Democratic State Central Committee**

69 a. Election of Democratic State Central Committee (DSCC) Delegates.

70 (1) (a) The Chair of the Riverside County Democratic Central Committee shall
71 be automatically elected to the Democratic State Central Committee (DSCC).

72 (b) The above subsection -- 5., a., (1), (a) -- shall be inoperative when the
73 Chair of the Riverside County Democratic Central Committee shall be or shall
74 have been elected or appointed to the Democratic State Central Committee.
75 In such instances, whenever possible based on nominations for the position,
76 a member of same gender as the Chair of This Committee shall be elected to
77 the Democratic State Central Committee.

78 (2) Election shall balance the Delegation as equally as possible between males
79 and females.

80 (3) Alternate Members shall only be eligible for election provided there are not
81 sufficient numbers of Regular Members, who choose to stand for election, to
82 fill the Delegation.

83 (4) The candidates receiving the most votes within their respective gender
84 category shall be deemed elected. These representatives shall serve until their
85 successors are elected, provided they remain members of This Committee.

86 b. DSCC Member Removal or Resignation Vacancy

87 (1) If a member has been elected by the Central Committee to the
88 Democratic State Central committee and has not attended the convention,
89 paid DSCC dues and failed to find a proxy for said convention without
90 notifying the Central Committee Chair of such, then the Central Committee

91 has the right to declare the seat vacant and fill it at the next General
92 Membership meeting.

93 (2) Vacancies due to Resignation shall be filled by election at the subsequent
94 General Membership meeting, notice having been given at least 7 days in
95 advance.

96 c. Election of DSCC Executive Board Members

97 (1) Representatives to the Executive Board of the State Committee shall be
98 elected pursuant to the Bylaws and Rules adopted by this Committee
99 consistent with the By-Laws and Standing Rules of the State Committee.

100 (2) (a) The Chair of the Riverside County Democratic Central Committee shall be
101 automatically elected to the Executive Board of the State Committee.

102 (b) The above subsection -- XVI, 5., c., (2), (a) -- shall be inoperative when
103 the Chair of the Riverside County Democratic Central Committee shall b or
104 shall have been elected or appointed to the Executive Board of the
105 Democratic State Central Committee. In such instances, whenever possible
106 based on nominations for the position, a member of same gender as the
107 Chair of This Committee shall be elected to the Executive Board of the
108 Democratic State Central Committee.

109 (3) State Executive Board members elected from the RCDCC have a duty to
110 attend State Executive Board meetings and a duty to report to the Committee
111 at the regularly scheduled meeting immediately following a State Executive
112 Board meeting.

113 (4) Any Regular or Alternate member who was elected by the RCDCC to the
114 DSCC is eligible for election to the California Democratic Party (CDP) Executive
115 Board by this Committee.

116 (5) Executive Board representation shall be divided as equally as possible
117 between men and women.

118 d. DSCC Executive Board Member Removal or Resignation Vacancy

119 (1) Any member elected to the CDP Executive Board by this Committee, who
120 misses two consecutive regular Executive Board meetings, shall be deemed to
121 have resigned from the Executive Board effective at the conclusion of the

122 second missed State Executive Board. The Central Committee will declare the
123 seat vacant and fill it at the next General Membership meeting.

124 (2) Vacancies due to Resignation shall be filled by election at the subsequent
125 General Membership meeting, notice having been given at least 7 days in
126 advance. If a meeting of the Executive Board occurs between the occurrence
127 of the vacancy and the next meeting, the Central Committee Chair may appoint
128 a member as a temporary representative to the CDP Executive Board until an
129 election is held by the County Committee.

ARTICLE XVII
RECORDS AND PROPERTY TO NEW CENTRAL COMMITTEE

- 1 All official records and property of the Central Committee under the custody or
- 2 control of a retiring or removed Chairperson, Secretary, Controller or other officer
- 3 shall be transferred forthwith by such retiring or removed Chairperson, Secretary,
- 4 Controller, or other officer to their elected successors upon the election of a new
- 5 Chairperson, Secretary, Controller or other officer.

ARTICLE XVIII
FINANCE PROCEDURES

1 **Section 1.** Controller.

2 a. The Controller shall work with the Committee Chair in preparing an annual
3 budget.

4 b. The Controller shall report monthly to the General Membership on Income,
5 Expense, and Balance Sheets.

6 c. The Controller shall have the right to inspect all financial records upon demand.

7 d. The controller shall direct the Professional Treasurer should one be appointed
8 by the Chair.

9 **Section 2.** Professional Treasurer.

10 a. A Professional Treasurer may be appointed by the Chair of the Central
11 Committee to keep the books of this Committee, and to prepare and execute the
12 statements required to be filed under the political campaign finance laws to
13 which this Committee is subject.

14 b. Notwithstanding any other provision of these bylaws, the Professional
15 Treasurer may be compensated by this Committee as an independent contractor.

16 c. Appointment of and any compensation arrangement with the Professional
17 Treasurer must each be ratified by a majority vote of this Committee, of those
18 present and voting, a quorum being present.

ARTICLE XIX
CHARTERING CLUBS

1 **Section 1.** Promotion of Club Formation.

2 The Central Committee shall encourage and promote the establishment of
3 Democratic Clubs and other Democratic Organizations within Riverside County or
4 in nearby counties that want to be chartered by this Central Committee. A Club
5 or Organization that has members in one county or more will have to decide to
6 which Central Committee or Committees it wants to apply for membership. The
7 RCDCC shall have the exclusive authority to issue and revoke Charters for such
8 Clubs and Organizations and to authorize the use of the words "Democrat,"
9 "Democrats," or "Democratic" in the names and titles of any Club, Organization or
10 other political action group to the extent consistent with the California
11 Democratic Party Bylaws and Election Codes.

12 **Section 2.** Issuance of Charter.

13 The Central Committee may issue a Charter to any group of individuals that shall
14 petition the Central Committee for such Charter, and that the Central Committee
15 approves after all applicable requirements have been satisfied. Approval shall be
16 by a majority vote of members present and voting at a Central Committee
17 General Membership meeting. A charter petition shall comply with the following
18 requirements:

19 a. Papers and Fees to be Submitted: The petitioning Club or Organization shall
20 submit with its petition:

21 (1) Signatures of at least twenty (20) paid members of a new club or
22 organization.

23 (2) A list of Club officers,

24 (3) A list of names, addresses, e-mails, and phone numbers of all paid
25 members; and

26 (4) The payment of a fee, as determined by the Central Committee, for the
27 issuance of the Club's new or annually renewed charter.

28 b. Bylaws: A copy of the Bylaws of the Club or Organization must be submitted
29 with the original and with subsequent charter renewal requests for approval by
30 the Central Committee. The Bylaws of each Chartered Club or Organization shall
31 provide that members and officers shall be subject to the rules, regulations, and
32 disciplinary jurisdiction of this Central Committee as set forth in these Bylaws and
33 in the Standing Rules of this Riverside County Democratic Central Committee.

34 c. Membership Qualifications. Membership in any such Club or Organization shall
35 be restricted to registered Democrats, residing in the County of Riverside,
36 California, or in nearby counties that wish to be chartered by this Central
37 Committee. The foregoing notwithstanding, a Chartered Club or Organization
38 may, at its own discretion, create associate memberships, provided however, that
39 no such associate member shall have voting rights in the creating Club or
40 Organization. No covenant or restriction to membership may be based on race,
41 color, religious belief, national origin, gender, sexual orientation, or disability.

42 d. Club Purposes. Each such Chartered Organization shall support the tenets,
43 principles and platform of the Democratic Party and no Chartered Club or
44 Organization shall support any candidate who is not a registered Democrat for a
45 partisan or nonpartisan office or oppose or support a ballot initiative or
46 proposition contrary to the endorsement of the State Party or the
47 recommendation of this Central Committee.

48 e. Speaker Guidelines for Chartered Clubs and Organizations.

49 (1) Democrats may be invited to speak at any chartered club or organization
50 function.

51 (2) Non-Democrats may be invited to speak at chartered club or organization
52 meetings. They shall not be invited to speak at other kinds of events, especially
53 those held at public places and open to the public, such as a city park.

54 (3) Non-Democrats may speak about local issues. If office holders, they may
55 speak about their offices, and their offices' services.

56 (4) Non-Democrats shall not be invited to speak when actively involved in an
57 election, or when a declared candidate.

58 **Section 3. Petition to Renew.**

- 59 a. Each Club shall petition to renew its charter each year.
- 60 b. Chartered organizations are chartered for one calendar year. The request for
61 renewal of a charter must be submitted at the beginning of January each year and
62 must be submitted and approved before the ninety-first (91st) day of the year.

63 **Section 4.** Central Committee's Right to Examine.

64 a. Examination. The Central Committee may at any time examine the merits and
65 activities of any Chartered Club or Chartered Organization.

66 b. Revocation of Charter: The charter of any Club or Organization may be revoked
67 by a two-thirds (2/3) affirmative vote of those members, present and voting, at a
68 meeting of this Central Committee.

ARTICLE XX
ENDORSEMENTS

1 **Section 1.** Types of Endorsements.

2 During an election cycle, the Riverside County Democratic Central Committee
3 (RCDCC) focuses its efforts on supporting Democrats who are running for office.
4 One of the main actions the Committee shall take is to work closely with the
5 California Democratic Party (CDP) in supporting candidates for partisan offices.
6 Another important task the Committee shall undertake is to find and endorse
7 Democratic candidates who are willing and able to fulfill the demands of serving
8 in nonpartisan elected offices.

9 a. Partisan Office Endorsements:

10 (1) The RCDCC recognizes the right of the CDP to reserve the right to grant
11 official endorsement of a candidate to itself. The CDP Bylaws, Article VIII,
12 Section 1, e. states that any official unit of the CDP or any County Central
13 Committee which renders an independent, unauthorized endorsement of a
14 candidate for partisan office shall forfeit its right to representation on the State
15 Central Committee and the privileges and benefits which may be attached
16 thereto for twelve (12) months from the time it renders such an endorsement,
17 or for the remainder of the term of the current State Central Committee,
18 whichever is longer.

19 (2) Any partisan candidate recommended at the Pre-endorsement Conference
20 held by the Regional Director does not become an officially endorsed candidate
21 until the CDP State Convention is held and the final CDP endorsement vote is
22 taken.

23 b. Nonpartisan Endorsements:

24 (1) Jurisdictional Territory: Endorsement of candidates for all local nonpartisan
25 offices (defined here as all nonpartisan offices whose jurisdictions do not
26 extend beyond Riverside County boundary lines) shall be the exclusive
27 responsibility of the RCDCC. Any Member or Assembly District Delegation of
28 the RCDCC that renders an independent or unauthorized endorsement of, or
29 opposition to, any candidate endorsed by the RCDCC for a nonpartisan office

30 shall forfeit all rights to representation on the RCDCC and to the benefits and
31 privileges which may be attached thereto for twelve (12) months from the time
32 such position is taken, or for the remainder of the term of the current Riverside
33 County Democratic Central Committee, whichever is longer.

34 (2) RCDCC Endorsements: A Democratic candidate for a nonpartisan office who
35 has been endorsed by the RCDCC at its Pre-endorsement Conference shall also
36 be considered to be the endorsed candidate of the CDP and shall be entitled to
37 such privileges and benefits as may be attached thereto.

38 (3) Special Conditions: In order for the endorsement of the RCDCC to become
39 the official endorsement of the CDP, the following four (4) conditions must be
40 met:

41 (a) The RCDCC endorsement shall extend only to persons registered to vote
42 as Democrats.

43 (b) Endorsements shall not be given to more candidates than there are seats
44 open for the office in question.

45 (c) No vote on endorsement shall be taken by secret ballot.

46 (d) The RCDCC may provide a “No Consensus” or “No Endorsement”
47 decision with respect to any or all such offices.

48 **Section 2. Nonpartisan Endorsement Provisions.**

49 The following provisions shall govern all Nonpartisan endorsement
50 recommendation and Nonpartisan endorsement proceedings of Endorsement
51 Recommendation Committees (ERCs):

52 a. Definition and Jurisdiction of ERCs:

53 (1) Definition: The ERCs consist of the Regular Members of the RCDCC working
54 as a Caucus or working with other ERC committees to help local nonpartisan
55 candidates gain endorsement from the RCDCC and CDP. Regular Members may
56 need to serve on more than one type of Endorsement Committee.

57 (2) Jurisdiction: The following RCDCC Special Committees may be referred to as
58 ERCs and shall have the following jurisdiction:

59 (a) Assembly District (AD) Delegations: The RCDCC Members of each AD in
60 which a candidate for a particular race is on the ballot, shall have jurisdiction
61 over Local Races, defined herein as races covering less than three (3) ADs,
62 excluding Riverside County offices. If more than one (1) AD Delegation has
63 jurisdiction, they shall meet jointly. If more than three (3) AD Delegations
64 have jurisdiction, the race shall be considered by the RCDCC Executive Board,
65 acting as the Candidate Interview Committee. Meetings shall be held at the
66 call of the Chair of the RCDCC, or by his or her designee;

67 (b) Candidate Interview Committee: The Candidate Interview Committee
68 shall have jurisdiction over all Non-Judicial Races that involve Riverside
69 County offices, elections and/or other nonpartisan races covering more than
70 three (3) ADs;

71 (c) Judicial Candidate Interview Committee: The Judicial Candidate Interview
72 Committee (consisting of the RCDCC's Executive Board) shall have
73 jurisdiction over all Judicial Races and questions regarding the retention of
74 judges; and,

75 (d) Ballot Measure Committee: The Ballot Measure Committee (consisting of
76 members of the RCDCC appointed by the RCDCC Chair) shall have jurisdiction
77 over all measure contests, including local initiatives, propositions, referenda,
78 and measures, other than recall elections.

79 b. Percentage Required for Endorsement or Recommendation for Endorsement:
80 The RCDCC may endorse, and the ERCs may recommend, by affirmative vote of
81 sixty percent (60%) of those members present and voting, any Democrat who has
82 filed as a candidate for nonpartisan office or for partisan office in a special
83 election; blank ballots, void ballots, and abstentions shall not count toward the
84 total. The same sixty percent (60%) requirement shall apply to endorsements in
85 support of, or opposition to, ballot measures.

86 c. Validity of Written Ballot: To be valid, a written ballot must include the printed
87 name of the member or alternate casting the ballot and their signature.

88 d. Calculation of Percentages: The sixty percent (60%) threshold is calculated by
89 multiplying the number of ballots cast – excluding blank ballots, void ballots, and
90 abstentions – by .6 and if a whole number is not obtained, rounding up to the

91 next whole number. [For example: If 100 votes are cast, 60% is sixty votes;
92 however, if 102 votes are cast, multiplication by .6 results in 61.2, which is
93 rounded up to the next whole number. Accordingly, 62 votes would be needed to
94 make an endorsement or recommendation of endorsement.]

95 e. Prohibition on Multiple Endorsements: The RCDCC shall not endorse more
96 candidates for an office than the number to be elected for that office.

97 f. Forms to be Utilized for Endorsement: The RCDCC shall utilize no other form for
98 endorsement other than the official endorsement questionnaire noted in the
99 Standing Rules (Standing Rule 1) which is adopted by the RCDCC from time to
100 time.

101 g. Notice of Endorsement Proceedings, Standard Candidate Questionnaire and
102 Proof of Service:

103 (1) Notification: Whenever an endorsement procedure is initiated, the Chair of
104 the relevant ERC, or his or her designee, shall be responsible for sending to all
105 candidates:

106 (a) Written notification of date, time and place of all relevant meetings or
107 interviews,

108 (b) Written notification of the candidate's right to consideration,

109 (c) A copy of an appropriate Candidate Questionnaire adopted by the RCDCC
110 from time to time, together with instructions for completion and return of
111 the Candidate Questionnaire and the administrative fee, if a fee has been
112 establish by this Committee. (See the Standing Rule 1 for these materials.)

113 (d) The above written notification shall be sent at least seven days prior to
114 the meeting of the ERC.

115 (2) Reassignment of Member: The Chair of the RCDCC may reassign the above
116 responsibilities to another member of the County Central Committee.

117 h. Notification of Committee Actions and Recommendations:

118 (1) Report to Chair: Decisions of an ERC are public information and are not to
119 be kept secret. To that end, and to insure the free and fair flow of information
120 regarding such recommendations, the chair of an ERC shall within (seventy-

121 two) 72 hours of a decision of an ERC, diligently attempt to notify the Chair of
122 the RCDCC, along with all candidates whose races have been considered, of the
123 content of the recommendations of the ERC.

124 (2) Report Form: The chair or an ERC may provide such notice either orally, in
125 writing, telephonically, or electronically, or by any other form of actual notice.

126 i. Conflict of Interest Provisions:

127 (1) Limitations on Vote: A member of the RCDCC may not vote on, nor make a
128 motion concerning, a recommendation for endorsement of a candidate during
129 proceedings of an ERC if:

130 (a) The member is a candidate for the public office under consideration; or,

131 (b) The member is a paid employee or independent contractor of the
132 controlled committee of a candidate for the office under consideration; or,

133 (c) The member is an employee who serves or works in paid employment at
134 the pleasure of a person standing for election to the office under
135 consideration; provided, however, that nothing in this rule shall preclude any
136 person serving on a non-salaried basis as an appointee to a public panel,
137 board or commission from voting on such a recommendation for
138 endorsement.

139 (2) Discussion Permitted: Such disqualified members may, however,
140 participate in discussion and debate. The alternate of a disqualified member
141 may vote. (See Section 11 below, Participation of Alternate Members.)

142 j. Quorum for Participation:

143 (1) Participating Committee(s): ERCs Consisting of One or More ADs: AD
144 Delegations meeting as ERCs, either alone or in conjunction with other AD
145 Delegations, have the following quorum requirements:

146 (a) A single AD Delegation requires a majority of the filled positions of all
147 Regular Members of such delegation;

148 (b) Two AD Delegations meeting jointly require a majority of the filled
149 positions of all Regular Members of each delegation;

150 (c) Three AD Delegations meeting jointly require a majority of the filled
151 positions of all Regular Members of each delegation. [Note: Regular
152 members are defined as Elected, Appointed, and *ex officio* members. A
153 majority is calculated by first determining the number of filled positions and
154 then subtracting any disqualified members as described in XX B. 9., above.]

155 (2) Effect of Disqualification on Quorum:

156 k. Participation of Alternate Members: (a) ERCs consisting of an AD or ADs: In
157 the event a member of an AD Delegation is disqualified from participating in
158 a specific race, that member’s alternate may participate and shall be
159 counted for purposes of determining a quorum, unless the alternate is
160 otherwise disqualified.

161 (b) If both the member and alternate are disqualified, neither shall be
162 counted as a member of the delegation for purposes of determining a
163 quorum, for that specific race.

164 (1) Vote Limitation: Alternates may only vote on endorsement
165 recommendations at the AD level if

166 (a) The member who appointed them is not present at the meeting
167 convened for that purpose, or

168 (b) The appointing member is disqualified, whether or not the appointing
169 member is present at the time of the vote.

170 (2) Alternate’s Rights: An Alternate Member who serves on an ERC has the
171 same rights and privileges as Regular Members on the committee.

172 I. Binding Nature of Endorsement Rules:

173 The rules in this Article XX are substantive and may not be suspended, modified,
174 supplemented or waived by any ERC nor by the RCDCC, except as specifically
175 provided herein.

176 **Section 3.** Nonpartisan Endorsement Prerequisites to Endorsement Process.

177 a. Initiation of Endorsement Process:

178 (1) Prerequisites: Endorsement procedures for a candidate shall take place for
179 all Democratic candidates who have taken out papers for a nonpartisan office,

180 have been deemed qualified by the Riverside County Registrar of Voters and
181 have been registered as a Democrat for at least 90 days, or when requested by
182 a member of the RCDCC as stated in the Standing Rules.

183 (2) Reassignment of Committee: In any race in which the Chair of the RCDCC
184 reasonably believes that the ERC responsible for initiating an Endorsement
185 Recommendation process will fail to do so, or has failed to do so after receiving
186 a proper request, the responsibility for making such recommendation may be
187 reassigned by the Chair of the RCDCC to the Candidate Interview Committee.

188 b. Restriction on Timing of Nonpartisan Endorsement:

189 No endorsement or recommendation for endorsement shall take place until the
190 deadline for filing has passed. Nothing in this section shall prevent the scheduling
191 of meetings, nor the Notice of Endorsement Proceedings and/or Service of the
192 Candidate Questionnaire adopted by the RCDCC from time to time prior to the
193 close of filing.

194 **Section 4.** Nonpartisan Endorsement Recommendation Committees and Process.

195 a. Calendar: For all endorsement procedures, an appropriate calendar shall be
196 established.

197 b. ERC Recommendations, Options and Requirements:

198 (1) Endorsement Recommendation Options and Required Percentage: An ERC
199 upon affirmative vote of sixty (60) percent of those present and voting, with
200 blank ballots, void ballots, and abstentions not being counted toward the total,
201 may make any of the following recommendations:

202 (a) that the RCDCC endorse a particular candidate or position.

203 (b) that the RCDCC take a position of "No Endorsement."

204 (c) that the RCDCC take a position of "No Consensus."

205 (2) Default Position: Failure to make a Recommendation is "No Consensus" by
206 Default. In the event an ERC considers a race and fails to make one of the
207 recommendations set forth in Section 4. b. (1), above, the recommendation of
208 the ERC shall be "No Consensus."

209 (3) Unacceptability: In rare circumstances, an ERC Committee may also
210 recommend the RCDCC make a finding that a specific candidate is
211 “Unacceptable.”

212 **Section 5. Nonpartisan Endorsement Process.**

213 a. Consent Calendar: Nonpartisan Endorsement Process

214 (1) A consent calendar may be used at the discretion of the Chair of the RCDCC.

215 b. Severing of Motions:

216 (1) Severance from Consent Calendar: Recommendations may be severed from
217 the consent calendar upon objection of three (3) members of the RCDCC.

218 (2) Presentation of an ERC Report: Unless presented as a consent calendar
219 item, the chair or designated spokesperson of an ERC, shall present a report on
220 the committee’s recommendation including a brief description of the
221 committee’s process and setting forth in full the reason for the committee’s
222 recommendation.

223 (3) Other Severance: ERCs may present multiple recommendations as a single
224 motion. Individual candidates and/or positions recommended in a particular
225 race may be severed from the ERC’s single motion, whether the election is for a
226 specific or at-large seat, without affecting other candidates seeking
227 endorsement for the same office, upon affirmative declaration of three (3)
228 members of the RCRCC, validated by their showing of their voting credentials.

229 (4) Order of Consideration: The order of endorsement recommendation
230 consideration shall be as follows:

231 (a) The consent calendar, or ERC recommendation, excluding any severed
232 items;

233 (b) Candidates or positions severed from a consent calendar or ERC
234 recommendation, with the first vote being on the ERC’s recommendation;

235 (c) Written ballot including all eligible candidates, with the option of “No
236 Endorsement” being included on all such ballots; and,

237 (d) Ballot measure positions.

238 (5) Debate:

239 (a) Except when presented as a consent calendar item, after the
240 presentation of an ERC report, the members of the RCDCC shall be given the
241 opportunity to debate the recommendation. Speakers shall be limited to no
242 more than three (3) speakers in favor and three (3) speakers opposed, with a
243 time limit of no more than one (1) minute per speaker. The number of
244 speakers or time allotted may be extended by a majority vote of those
245 present and voting.

246 (b) If a race is severed from an ERC's report, a debate and the first vote will
247 be held on the ERC's recommendation for the severed race.

248 (6) Failure to Adopt Endorsement Committee Recommendation:

249 (a) If the ERC's recommendation is not adopted, the RCDCC shall consider
250 endorsement by written ballot.

251 (b) After the defeat of an endorsement recommendation presented by an
252 AD, there shall be only one (1) ballot. That ballot shall list the option of "No
253 Endorsement" as well as all eligible candidates who have at that time paid,
254 or had waived, the required filing fee, if one has been established by the
255 RCDCC. In the event no candidate is endorsed, it shall be deemed that the
256 RCDCC has taken a position of "No Consensus."

257 (7) Failure to Adopt Other Endorsements: After the defeat of an endorsement
258 recommendation presented by the Candidate Interview Committee or the
259 Judicial Interview Committee, there shall be up to three (3) ballots. "No
260 Endorsement" shall be a choice on all ballots. The first ballot shall list all
261 eligible candidates who have at that time paid, or had waived, the required
262 filing fee, if such fee has been established by the RCDCC.

263 (a) In the event no candidate receives the sixty percent (60%) majority
264 required for endorsement on the first ballot, any candidate not receiving at
265 least twenty percent (20%) shall be dropped, and a second ballot shall be
266 conducted. In the event no candidate remains to be dropped thereafter, the
267 balloting shall cease.

268 (b) In the event no candidate receives the sixty percent (60%) majority
269 required for endorsement on the second ballot, any candidate not receiving
270 twenty percent (20%) shall be dropped and a third ballot shall be conducted.
271 In the event no candidate remains to be dropped, balloting shall cease.

272 (c) In the event no candidate is endorsed, it shall be deemed that the RCDCC
273 has taken a position of “No Consensus.”

274 (8) Ballot Measures: After the defeat of an endorsement recommendation
275 from the Ballot Measure Committee, there shall be only one (1) ballot. The
276 ballot shall list the option of “Yes,” “No,” and “No Endorsement.”

277 f. Waiver of Written Ballot: The requirement of written ballot may be waived by
278 the Chair of the RCDCC if there are two or fewer qualified candidates, at any stage
279 in the proceedings.

280 g. Failure to Endorse: In the event of a failure of the RCDCC to endorse or take a
281 position, the Committee’s position shall be “No Consensus.”

282 h. Determination of Publication: In the event a position of “No Consensus” shall
283 be sustained, or otherwise become the position of the RCDCC, the Chair shall
284 determine whether such candidate(s) for office shall be listed as “No Consensus”
285 in any publication of the Committee.

286 **Section 6. Challenges to Nonpartisan Endorsements.**

287 a. Challenges to Recommendation and Endorsement Process:

288 (1) Standing to Challenge: Any alleged violation of Article XX, or any other error
289 or omission in the recommendation process of the RCDCC’s nonpartisan
290 endorsement procedure may be challenged by the following persons:

291 (a) A member of the RCDCC,

292 (b) A candidate whose race is being considered, or,

293 (c) In the case of a ballot measure, a representative of a qualified committee
294 primarily formed to support or oppose that ballot measure.

295 (2) Timing of Challenge:

296 (a) To the Recommendation Process: In order to allow for a timely remedy,
297 any challenge to the recommendation process must be made to the officer
298 presiding at the time of the process and at the earliest possible point in that
299 process. Except as otherwise provided in Section 6. b. (2) below, all
300 challenges to the recommendation process must be made before a vote to
301 endorse is taken by the RCDCC.

302 (b) To the Endorsement Process: Except as otherwise provided in Section 6.
303 b. (2) below, a challenge to any error or omission in the endorsement or
304 recommendation process must be made before the vote to endorse is taken
305 by the RCDCC. In the event of such a challenge, the challenge must be made
306 to the Chair of the RCDCC prior to a vote to endorse taking place, and should
307 be in writing.

308 (3) Challenge to Member's Right to Vote: If a timely challenge relates to the
309 eligibility of a member of the recommending body to vote and the challenged
310 member does not agree that the challenge should be sustained, the challenged
311 member shall be allowed to vote a provisional ballot.

312 b. Appeals and Determinations of Challenges:

313 (1) Composition of Appeals Committees: The validity of any challenge
314 concerning the recommendation or endorsement process shall be determined
315 by an Appeals Committee consisting of the Chair of the RCDCC, its
316 Parliamentarian and one Regular Member selected by the Chair of the RCDCC.

317 (2) Authority of Appeals Committee: The Appeals Committee shall have
318 authority to resolve the challenge and to order such remedy as may be just and
319 equitable. Remedies may include, but are not limited to, disqualifying a
320 challenged ballot, directing that a challenged ballot be counted, or that
321 endorsement in the race be considered by the RCDCC by written ballot
322 containing the names of all the candidates determined to be eligible by the
323 Appeals Committee. The decision of the Appeals Committee shall be final. In
324 the event a challenge is filed after the vote to endorse occurs, the Appeals
325 Committee may determine that some compelling unusual circumstances exist
326 and vote to hear the challenge. In the event such a post-endorsement appeal
327 is sustained by unanimous vote of the Appeals Committee, the Appeals
328 Committee may rescind the endorsement.

329 (3) Erroneous Endorsement of Non-Democrat: In the event the Chair of the
330 RCDCC determines that an endorsed candidate was not a registered Democrat
331 at the time the ERC first met, or any time thereafter, the endorsement shall be
332 void.

333 **Section 7.** Provision for Executive Board Endorsement in Special Election.

334 If a special election in Riverside County is to take place within thirty (30) days
335 after the close of filing, the Executive Board may endorse any Democrat who has
336 filed for that non-partisan office. Any such endorsement shall require a sixty
337 percent (60%) affirmative vote of those present and voting, abstentions not
338 counting towards the total. However, if there is a scheduled meeting of the
339 RCDCC ten (10) days prior to the special election, the endorsement decision lies
340 with the General Membership of the RCDCC.

341 **Section 8.** Recall.

342 a. Motion to Support or Oppose the Recall of an Elected Official:

343 (1) The motion to support or oppose the recall of an elected public official in a
344 nonpartisan race may be made and seconded without the necessity of prior
345 notice. This motion requires the affirmative vote of sixty percent (60%) of the
346 members present and voting. Blank ballots, void ballots, and abstentions do
347 not count toward the total.

348 b. Motion to Endorse Successor Candidate:

349 (1) A motion to endorse a successor candidate in a recall election is subject to
350 all of the same provisions of this Article XX that would apply to a motion to
351 endorse a candidate in a regularly scheduled non-partisan election.

352 **Section 9.** Endorsements Recommended by Chartered Clubs.

353 a. Democratic Clubs chartered by the RCDCC may recommend endorsements to
354 the Central Committee.

355 b. The Chartered Clubs, when choosing to recommend for endorsement, shall
356 recommend only persons registered to vote as Democrats.

357 c. Recommended endorsements by Chartered Clubs shall not be construed as the
358 official endorsement of either the CDP or the RCDCC; words to that effect (a

359 disclaimer) shall be clearly visible wherever a Chartered Club's recommended
360 endorsement is referred to.

361 d. Chartered Clubs may refer to the current adopted Standing Rule for Non-
362 partisan Endorsements for guidelines.

363 **Section 10.** Endorsements by Chartered Clubs.

364 a. Chartered clubs shall endorse only registered Democrats.

365 b. Non-Democratic candidates shall not be endorsed. Non-Democratic candidates
366 may be rated acceptable or unacceptable if there is not a Democratic candidate in
367 the race.

368 c. Chartered clubs shall notify their membership at a club meeting, by e-mail, or
369 by post that endorsement consideration will be made for a particular race or
370 races at least two (2) weeks prior to the endorsement consideration.

371 d. Endorsements and ratings by chartered clubs shall not be construed as the
372 official ratings or endorsement of either the CDP or the RCDCC. Words to that
373 effect shall be included and clearly visible wherever a chartered club's rating or
374 endorsement is referenced or made. [Note: The RCDCC has adopted a Standing
375 Rule setting forth detailed Rules on Endorsement in nonpartisan and special
376 elections, which conforms to the rules for endorsement contained in the bylaws
377 and the rules of the CDP. See the Standing Rules.]

ARTICLE XXI
AMENDMENTS TO BYLAWS

1 **Section 1.** Procedure.

2 The procedure set forth in this article shall be the exclusive method for amending
3 these bylaws.

4 **Section 2.** Who may Propose; Time; Reference to Bylaws Committee.

5 A proposal to amend the Bylaws may be made by any regular member of the
6 Central Committee at any meeting of the Central Committee. Such requests shall
7 be presented in writing and shall automatically be referred to the Bylaws
8 Committee for consideration.

9 **Section 3.** Report to the Membership.

10 At the next regular meeting of the Central Committee, the Bylaws Committee
11 shall report to the membership on the proposed amendment(s). The Central
12 Committee Chair shall request a vote on the adoption or rejection of the
13 proposed amendment to the Bylaws.

14 **Section 4.** Supermajority Vote Required to Adopt; Recordation; Provision of
15 Copies.

16 A proposed amendment requires the concurrence of two-thirds (2/3) affirmative
17 vote of members present and voting. If the proposed amendment is adopted, the
18 Central Committee Chair shall declare the amended Bylaws in effect, and instruct
19 the Central Committee Secretary to enter that Act in the minutes. Copies of
20 amended Bylaws shall be furnished to each official member of the RCDCC.

ARTICLE XXII RESOLUTIONS

1 **Section 1.** Requirement of Submission of Resolutions Committee. Except as
2 provided herein, a proposed resolution shall be submitted to the Legislation and
3 Resolutions Committee for review. That Committee shall review the resolution
4 and present the proposed resolution and its recommendations with respect to
5 the resolution at the next general meeting of the RCDCC.

6 **Section 2.** Urgency Resolutions. Who May Propose: Time.

7 a. Urgent Resolution: Any ten (10) or more members considering that urgent or
8 exigent circumstances exist which justify the immediate adoption of a resolution
9 may propose an urgency resolution at a general meeting of the Central
10 Committee.

11 b. Supermajority Required to Adopt: Referral to Committee after Concurrence of
12 Simple Majority. The concurrence of two thirds (2/3) of the members present
13 and voting shall be necessary to adopt an urgency resolution. An urgency
14 resolution that receives a majority, but fails for want of the required two-thirds
15 (2/3) vote of the membership, shall be referred to the Resolutions Committee and
16 handled as an ordinary resolution. An urgency resolution that fails to receive the
17 concurrence of a simple majority of the members, present and voting, shall be
18 withdrawn, shall not be subsequently presented as an urgency resolution, and
19 shall not be referred to the Resolutions Committee, provided that nothing herein
20 shall be deemed to prevent the resolution from being subsequently introduced as
21 an ordinary resolution.

22

ARTICLE XXIII
INTERPRETATION OF BYLAWS / MISCELLANEOUS PROVISIONS

1 **Section 1.** Continuing Effect.

2 These Bylaws shall remain in effect until new or amended Bylaws are adopted.

3 **Section 2.** Rules of Construction; Savings Clause.

4 a. Gender and Number. Except where the context may indicate otherwise, the
5 masculine embraces the feminine and the neuter, and the singular includes the
6 plural.

7 b. Captions. The captions in these Bylaws are illustrative only, and shall not
8 govern the construction of the document or its provisions.

9 c. May and Shall. As used herein, "may" is permissive; "shall" is mandatory.

d. Severance Clause. In the event that any provision hereof shall be deemed to be
in conflict with the Constitution or the Laws of the State of California, or of the
United States, or with the Bylaws of the California Democratic Party, such
provision shall be deemed severed from the remainder of these Bylaws, which
shall remain in full force and effect as if such section had never been included
therein. In the interim, until the replacements of severed clauses can be
accomplished by the RCDCC, the California Democratic Party Bylaws shall be
substituted where applicable.

10 e. Legislation, Effect of Successor Legislation. Any reference to a Constitutional
11 or statutory law herein shall be construed to include any successor or superseding
12 legislation thereto.

13 **Section 3.** Bylaws to be Liberally Construed.

14 These Bylaws are to be liberally construed to effectuate openness, transparency,
15 efficiency and the promotion of values which the Democratic Party represents.

16 **Section 4.** Record of Action.

17 Upon adoption of these Bylaws or any amendment thereto, the Chairperson and
18 Recording Secretary shall place the date of adoption onto a copy of the Bylaws or
19 amendment; sign a statement on, or attached to, the Bylaws or amendment

20 verifying the date and confirming the adoption of such Bylaws; and, place the
21 signed and dated copy of the Bylaws or amendment in the official records of this
22 Central Committee. The signed and dated Bylaws and/or any amendment thereto
23 shall be available for review by any Member upon reasonable notice to the Chair
24 or Recording Secretary.

The undersigned Chairpersons and Recording Secretaries of the Central Committee hereby attest to the fact that the foregoing Bylaws were adopted by a vote of not less than two-thirds (2/3) of the General Membership of the Committee, present and voting at meetings of the General Membership that occurred on:

- March 8, 2010 Initially adopted
- February 14, 2011 Amended
- March 25, 2013 Amended Articles III, XII and XIII
- June 24, 2013 Amended
- July 14, 2014 Grammar, punctuation and other corrections throughout
- July 14, 2014 Amended Articles I, II, IV, V, VIII, IX, XII, XVI, XVIII, XIX and XXIII
- October 13, 2014 Amended Articles II, III and XII
- February 9, 2015 Amended Article XVI
- April 13, 2015 Amended Articles IV and XIII
- July 13, 2015 Amended Article XX
- March 14, 2016 Amended Article V
- October 10, 2016 Amended Article XIII
- June 12, 2017 Amended Articles XIII and XVI
- October 9, 2017 Amended Article II
- April 09, 2018 Amended Article XIII Section 3

All procedures for adopting, deleting or amending the RCDCC Bylaws then in effect were satisfied, and all previous RCDCC Bylaws were revoked.

//S//

Steven Ruth, Chairman, RCDCC, April 23, 2018

//S//

Doris Foreman, Recording Secretary, RCDCC, April 23, 2018