

1 INDEX OF STANDING RULES OF THE

2 RIVERSIDE COUNTY DEMOCRATIC CENTRAL COMMITTEE

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1 **RCDCC Standing Rule 1**

2 Last Amended 07/13/2015

3 **NON-PARTISAN ENDORSEMENTS**

- 4
- 5 A. General Rules for the Central Committee Endorsement of Non-Partisan  
6 Candidates. This rule is based on the Riverside County Democratic Central  
7 Committee (RCDCC)'s Bylaws, Article XX.
- 8 1. All potential candidate endorsees shall be notified by the Endorsement  
9 Recommendation Committee (ERC) with jurisdiction in the geographical  
10 area in which such Candidate Endorsee is running of the date, time and place  
11 of the meeting(s) at which endorsements will be considered.
- 12 2. Equal notice must be given to all eligible Democratic candidates.
- 13 3. No endorsements shall be given to Candidate Endorsees until after the  
14 close of the filing for that specific race.
- 15 4. In the event that only one candidate has duly filed, the notification  
16 requirement may be waived and the endorsement voted at the next regularly  
17 scheduled meeting.
- 18 B. Step-By-Step Process to Complete the Endorsement Recommendation:
- 19 1. The Chair of the Candidate Development Committee (or designee) shall:
- 20 a. Identify all races within the AD or Judicial jurisdiction for the upcoming  
21 election.
- 22 b. Identify all Democrats running for election in each race.
- 23 2. The Chair of an ERC (elected AD Vice Chair or designee) shall:
- 24 a. Contact all Democratic Candidates running for election in each race by  
25 postal mail, email, and/or facsimile to inform them about the opportunity  
26 for the RCDCC endorsement and the process, including the submittal of  
27 the non-refundable fee, if the RCDCC requires one, or that the candidate  
28 may request a fee waiver for hardship.
- 29 b. Maintain database of all candidates including the following information:
- 30 1) Political office sought
- 31 2) Candidate
- 32 3) Date candidate contacted
- 33 4) Date questionnaire sent or delivered to candidate
- 34 5) Date candidate returned questionnaire/other paperwork

- 35 6) Date interview scheduled  
36 7) Date interview held  
37 8) Recommendation of interview committee  
38 9) Input from any area clubs  
39 10) Recommended endorsement (yes/no)  
40 11) If No Endorsement Recommended, note why. A code can be utilized  
41 for these, such as:  
42 (a) Candidate did not return questionnaire  
43 (b) Candidate did not participate in interview  
44 (c) Candidate did not want endorsement  
45 (d) Candidate did not reflect Democratic Values  
46 (e) Other (identify via comment)  
47 c. Submit notification of Committee Actions and Recommendations per 72-  
48 hour requirement in Article XX, Section 2., h., (1).  
49 d. Submit this information to the RCDCC 15 days prior to the RCDCC  
50 Membership Meeting during which endorsements are scheduled for  
51 consideration.  
52 e. Invite all the candidates who are being recommended for  
53 endorsement to attend that RCDCC Membership Meeting where the  
54 endorsement vote is scheduled to take place.  
55 C. Non Partisan Endorsement Process for Organizations Chartered by the Riverside  
56 County Democratic Central Committee  
57 1. As long as Democratic organization follows its own bylaws, any Democratic  
58 club chartered by the RCDCC (“Chartered Club”) may, but is not required  
59 to, endorse Candidate(s) and/or Ballot initiatives.  
60 2. When a Chartered Club recommends for endorsement a candidate or  
61 Ballot/Initiative measure, the Chartered Club shall, within five (5) business  
62 days, forward such recommendation to the AD Vice Chair that represents its  
63 geographic area or to the Chair of the RCDCC.  
64 3. Upon receipt of such recommended endorsement by a Chartered Club, the  
65 RCDCC may do any of three things:  
66 a. Take No Action – If the County Central Committee takes “no  
67 action,” the club’s endorsement recommendation stands as long as the  
68 County Central Committee does not act.  
69 b. Endorse said candidate or ballot measure – If the County Central  
70 Committee does the same endorsement, then the club’s endorsement  
71 recommendation stands and becomes stronger with the County Central  
72 Committee endorsement.

- 73 c. Endorse a Candidate or Ballot initiative different from that candidate or  
74 Ballot measure recommended for endorsement by the Chartered Club –  
75 If the RCDCC does a different endorsement, the club then reviews its  
76 endorsement recommendation to see if it is in DIRECT conflict with the  
77 County Central Committee.
- 78 1) If it is NOT in direct conflict, then the club’s endorsement  
79 recommendation stands. (Examples of non-conflicting endorsements  
80 are in table below.)
  - 81 2) If the endorsement of the Central Committee IS in direct conflict,  
82 then the club must, within thirty (30) days, either withdraw its earlier  
83 endorsement recommendation, or change it so it is not in direct  
84 conflict. Examples of conflicting endorsements are shown in the table  
85 below.

Club Action	RCDCC Action		Result
Recommends or endorses person A (1 seat available)	No Action	Not in conflict	Club Recommendation (or endorsement) stands
Recommends or endorses Person A (1 seat available)	Recommends/Endorses Person A	Not in conflict	Club Recommendation (or endorsement) stands
Recommends or endorses Person A (1 seat available)	Makes No Recommendation	Not in conflict	Club Recommendation (or endorsement) stands
Recommends or endorses Person A (1 seat available)	Recommends/Endorses Person B	IN CONFLICT	Club must either: 1. Withdraw original Recommendation (or endorsement) within 30 days 2. Endorse Person B, or Choose NO endorsement
Recommends or endorses Person C (2 seats available)	No Action	Not in conflict	Club Recommendation (or endorsement) stands
Recommends or endorses Person C (2 seats available)	Recommends/Endorses Person C	Not in conflict	Club Recommendation (or endorsement) stands
Recommends or endorses Person C (2 seats available)	Makes No Recommendation	Not in conflict	Club Recommendation (or endorsement) stands
Recommends or endorses Person C (2 seats available)	Recommends/Endorses Person D	Not in conflict (both C & D can be elected)	Club Recommendation (or endorsement) stands
Recommends or endorses Person C (2 seats available)	Recommends/Endorses C & D	Not in conflict (both C & D can be elected)	Club Recommendation (or endorsement) stands
Recommends or endorses Person C (2 seats available)	Endorses D & E	IN CONFLICT	Club must either: 1. Withdraw original Recommendation or endorsement within 30 days, 2. Endorse Persons D & E, 3. Endorse Person D 4. Endorse Person E, 5. Choose NO Endorsement

88 D. Example Letter To Candidate:  
89

90 **TO: CANDIDATES SEEKING THE ENDORSEMENT OF THE**  
91 **RIVERSIDE COUNTY DEMOCRATIC CENTRAL COMMITTEE**  
92

93 Congratulations on your decision to seek elected office. As a qualified  
94 Democratic candidate in the upcoming \_\_\_\_\_  
95 election, you are invited to participate in the Riverside County Democratic  
96 Party's endorsement process.  
97

98 In order to be considered for endorsement, please complete and return the  
99 attached questionnaire to me at your earliest convenience, preferably **by**  
100 **return email** no later than the **deadline** as noted below. You can also fax it  
101 to the number listed below. Please feel free to include a personal/political  
102 biography or any campaign information you believe to be beneficial.  
103

104 Upon receipt of your completed questionnaire, you will be contacted to  
105 schedule a meeting with our interview committee. The interviewers will  
106 have a chance to explore your positions more fully. You will have an  
107 opportunity to elaborate upon your written responses and ask any questions  
108 you may have. If you receive the Party's endorsement, you will be entitled  
109 to include it on your campaign materials as you see fit. Additional possible  
110 benefits to this endorsement may include the following and would be  
111 discussed with you in advance.  
112

Financial Assistance	Mailers	Door Hangers
Media Exposure	Volunteers	Robo Calls

113  
114 After the committee has concluded its interviews, the recommendations will  
115 be forwarded to the Riverside County Democratic Party. Members will vote  
116 as a body on the recommendations. Participation in the endorsement process  
117 does not guarantee that the Party will endorse your candidacy.  
118

119 Thank you for your interest and participation.  
120

121 Signed:

122 \_\_\_\_\_ Date: \_\_\_\_\_

123 Vice Chair, \_\_\_ Assembly District, Riverside County Democratic Party, on  
124 behalf of all Assembly Districts involved (including Assembly Districts  
125 \_\_\_\_\_).

126  
127 **Deadline for responding:** \_\_\_\_\_

128  
129 **Fax to:** ( ) \_\_\_\_\_

130  
131 **E-mail: By return email** \_\_

132

133

134

135 E. Suggested Interview Procedure Guidelines

136 A key step in the endorsement process is a personal interview between  
137 the candidate and designated members of the Central Committee. The  
138 purpose of the personal interview is to assess the viability of the campaign,  
139 the electability of the candidate and the commitment to the progressive  
140 principles of the California Democratic Party.

141 The following are the discussion topics addressed during the personal  
142 interview.

143 **Candidacy:**

- 144 ○ Why are you running?
- 145 ○ Why should we endorse your campaign?
- 146 ○ What is your experience and how does it apply to this position?

147 **Campaign:**

- 148 ○ What is your plan to win your race?
- 149 ○ How will you implement your plan?
- 150 ○ How will you finance your campaign?

151 **Governance:**

- 152 ○ What are your priorities in the first 90 days?
- 153 ○ What are your goals for your first term?
- 154 ○ How do you plan to communicate with your constituents?

155 **Other Considerations:**

- 156 ○ Review and discuss responses to the completed appropriate  
157 candidate questionnaire.

158                   ○ How do you plan to help the Riverside County Democratic Party  
159                   grow?

160                   The interview is an open forum and the Central Committee welcomes  
161                   and encourages candidates to discuss fully all aspects of their candidacy,  
162                   their campaign and their beliefs.  
163

164 F. Example of Candidate Questionnaire:

- 165                   1. The purpose of obtaining this information is to obtain some basic and  
166                   needed information about the candidate as well as to determine the  
167                   candidate’s position on “basic Democratic Party values.”
- 168                   2. There are different questionnaires which have been developed by the  
169                   Candidate Development Committee for specific races and they are:
  - 170                   a. City and County Offices (such as city councils, board of supervisors,  
171                   sheriff, district attorney, etc.)
  - 172                   b. School Boards and College Districts
  - 173                   c. Special Districts
  - 174                   d. Partisan Candidates already endorsed by the California Democratic Party  
175                   (CDP) and who are seeking financial assistance (or any other form of  
176                   assistance) from the RCDCC.
- 177                   3. The appropriate Chair of an ERC (Elected AD Vice Chair or Designee) shall  
178                   obtain from the Chair of the Candidate Development Committee the correct  
179                   questionnaire for each type of race in his/her geographic area in which there  
180                   are Democratic candidates who have qualified.
- 181                   4. The questionnaire(s) that may be utilized may only be supplemented by  
182                   questions concerning purely local issues in and around the geographical area  
183                   involved.
- 184                   5. A sample generic questionnaire (which includes questions that may not  
185                   appear in the specific questionnaires mentioned above) is attached to this  
186                   standing rule as Attachment # 2.

187

188



189 Attachment # 2: SAMPLE GENERIC QUESTIONNAIRE

190

191

192 **NOTE: Each candidate must respond to items 1-20 below in order to be**  
193 **considered for an endorsement by the Riverside County Democratic Party.**  
194

- 195 1. Name (as registered):
- 196 2. Official Committee/Campaign Name - as listed with the California Fair  
197 Political Practices Commission (FPPC) or the Federal Election Commission  
198 (FEC)<sup>1</sup>:
- 199 3. FPPC/FEC Number:
- 200 4. Office Sought:
- 201 5. Actual Name of Governing Body:
- 202 6. Are you a registered Democrat in Riverside County? \_\_\_\_\_ Yes \_\_\_\_\_ No
- 203 7. Contact Information:
- 204 (a) Official Campaign Address and Telephone Number - as filed with the  
205 FPPC or FEC: [Will delete words: "PO Box" for state and local candidates  
206 and add cannot be a PO Box for state and local candidates and spacing  
207 below will look better.]
- 208 Street Address, Suite #:
- 209 P.O. Box:
- 210 City, State, Zip:
- 211 Land Line: Evening:
- 212 Cell: Other:
- 213 (b) Personal Mailing Address (for communications from the Riverside  
214 County Democratic Party and others):
- 215 Street Address, Suite #:

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<sup>1</sup> If federal candidate, will utilize wording "FPC number." If non-federal candidate, will utilize wording "FPPC number."

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P.O. Box:  
City, State, Zip:  
Land Line: Evening:  
Cell: Other:

- (c) E-mail Addresses:
- (d) Websites:
- (e) Campaign Manager and Contact Information:
- (f) Other Information (feel free to write on reverse side, if necessary or submit a separate page(s)):

- 8. Current Occupation/Business:
  
- 9. Have you ever registered with another political party? \_\_\_\_\_ Yes \_\_\_\_\_ No  
(If yes, please tell us when, where, how long, and reason you were not a registered Democrat.)
  
- 10. Have you run for political office before? \_\_\_\_\_ Yes \_\_\_\_\_ No  
If yes, please list the office sought, when, where, political affiliation as a candidate and outcome. If elected, how long did you serve? Please use the reverse side of this questionnaire or submit separate page(s) if your answer to this question was yes.)
  
- 11. Please list all city, county, and/or state boards or commissions on which you are serving or have served. (Please use the reverse side of this questionnaire or submit separate page(s) to respond to this question.)
  
- 12. Please list all political, activist, union, or community clubs/organizations over the past ten years in which you have been or are a member. (Please include membership dates and any positions held. Please use the reverse side of this questionnaire or submit separate page(s) to respond to this question.)

248 13. Please list all current organizational and individual endorsements of your  
249 candidacy. (Please include name, phone contact and email contact for all,  
250 and use the space below, the reverse side of this questionnaire or submit  
251 separate page(s) to respond to this question.)

252

253 14. Which candidates and/or initiatives have you endorsed? (Please use the  
254 space below, the reverse side of this questionnaire or submit separate  
255 page(s) to respond to this question.)

256

257 15. Have you attended any political training? \_\_\_\_\_ Yes \_\_\_\_\_ No

258 (If yes, please use the space below, the reverse side of this questionnaire or  
259 submit separate page(s) to tell us who provided the training, and when and  
260 where it was held.)

261

262 16. Are you a citizen of the United States AND of the jurisdiction in which you  
263 are running for office? \_\_\_\_\_ Yes \_\_\_\_\_ No

264 (If your answer is no, please explain. Use an attached sheet if necessary.)

265

266 17. Have you ever been summoned, arrested, taken into custody, indicted OR  
267 tried for, OR charged with, OR pleaded guilty to, the violation of any law  
268 or ordinance or the commission of any felony? \_\_\_\_\_ Yes \_\_\_\_\_ No

269 (If your answer is yes, for each occurrence please furnish a written statement  
270 giving the complete facts and disclosing the final disposition of each matter.  
271 Use an attached sheet if necessary.)

272

273 18. Have you ever been a party to any civil lawsuits or proceedings (excluding  
274 divorce or dissolution of marriage)? \_\_\_\_\_ Yes \_\_\_\_\_ No

275 (If your answer is yes, please provide full information regarding the matter.  
276 Use an attached sheet if necessary.)

277

278 19. As a member of any profession or organization, or as the holder of any  
279 office or license, have you ever been censured, suspended or otherwise  
280 disciplined? \_\_\_\_\_ Yes \_\_\_\_\_ No

281 (If your answer is yes, please provide full information regarding the matter.  
282 Use an attached sheet if necessary.)

283  
284 20. Have you ever been dropped, suspended, expelled, or disciplined by any  
285 school or college for any reason, including scholastic deficiency? \_\_\_\_\_ Yes  
286 \_\_\_\_\_ No

287 (If your answer is yes, please provide full information. Use an attached  
288 sheet if necessary.)

289

## 290 **CORE VALUES SURVEY**

291 Please answer each question with a simple “yes” or “no.” You will have the  
292 opportunity to comment further during your candidate interview.

293 **IF YOU HAVE UNCERTAINTIES, QUESTIONS OR CONCERNS ABOUT**  
294 **ANY QUESTION, OR IF YOU WISH TO EXPLAIN OR ELABORATE ON**  
295 **ANY OF YOUR RESPONSES, USE THE REVERSE SIDE OF THIS**  
296 **QUESTIONNAIRE OR THE SPACE PROVIDED AT THE END OF THIS**  
297 **QUESTIONNAIRE.**

### 298 **A. EQUITY**

#### 299 **REPRODUCTIVE CHOICE**

- 300 1. Do you support a woman’s right to reproductive choice?  
301 \_\_\_\_\_ Yes \_\_\_\_\_ No
- 302 2. Do you support government funding for abortions for poor  
303 women? \_\_\_\_\_ Yes \_\_\_\_\_ No
- 304 3. Do you believe that pregnant women should have unlimited access  
305 to information about all their legal medical options, including  
306 abortion? \_\_\_\_\_ Yes \_\_\_\_\_ No
- 307 4. Should the U. S. Government financially support domestic and  
308 international family planning efforts that include counseling  
309 pregnant women about the alternative of abortion? \_\_\_\_\_ Yes  
310 \_\_\_\_\_ No
- 311 5. Do you support laws that require women to notify their spouses in  
312 order to obtain an abortion? \_\_\_\_\_ Yes \_\_\_\_\_ No
- 313 6. Do you support laws that require minor girls to notify or receive

314 permission from their parents in order to obtain an abortion?  
315 \_\_\_\_\_ Yes \_\_\_\_\_ No

316 7. Do you support making “Plan B (morning after)” contraceptive  
317 products available to teens and pre-teens over the counter and  
318 without any requirement for parental consent? \_\_\_\_\_ Yes  
319 \_\_\_\_\_ No

320 8. Do you support laws designed to extend the legal concept of  
321 “personhood” to fetuses (giving them legal status as “persons”  
322 from as early as conception)? \_\_\_\_\_ Yes \_\_\_\_\_ No

323

### 324 **IMMIGRATION**

325 1. Do you support equal immigration opportunities for all people  
326 without regard to real or perceived race, color, ethnicity, religion,  
327 national origin, disability, gender, sexual orientation, gender  
328 identify or its expression or HIV status? \_\_\_\_\_ Yes \_\_\_\_\_ No

329 2. Do you support an immigration policy that would make it easier,  
330 less costly and less time consuming for undocumented immigrants  
331 to achieve legal status and citizenship in the U.S.? \_\_\_\_\_ Yes  
332 \_\_\_\_\_ No

333 3. Do you support the DREAM Act (a legislative proposal that would  
334 provide conditional permanent residency in the U.S. to certain  
335 immigrants of good moral character who graduate from U.S. high  
336 schools; and a possible path to citizenship for those who meet  
337 certain educational or military requirements)? \_\_\_\_\_ Yes \_\_\_\_\_ No

338

### 339 **ANTI-DISCRIMINATION INITIATIVES**

340 1. Do you support prohibiting discrimination based on real or  
341 perceived race, color, ethnicity, religion, national origin,  
342 disability, gender, sexual orientation, marital status, and gender  
343 identity (or its expression) in employment, housing, and public  
344 services? \_\_\_\_\_ Yes \_\_\_\_\_ No

345 2. Do you oppose government contracts with or government  
346 subsidies to organizations that discriminate on the basis of real or  
347 perceived race, color, ethnicity, religion, national origin,  
348 disability, gender, sexual orientation, marital status, and gender  
349 identity or its expression? \_\_\_\_\_ Yes \_\_\_\_\_ No

- 350 3. Do you favor requiring that the city, county, or agency you are  
 351 elected to serve must do business only with contractors, agencies,  
 352 and suppliers that have adopted, and enforce, a policy of non-  
 353 discrimination? \_\_\_\_\_ Yes \_\_\_\_\_ No
- 354 4. Do you support enhanced penalties for crimes based upon real or  
 355 perceived race, color, ethnicity, religion, national origin,  
 356 disability, gender, sexual orientation, or gender identity or its  
 357 expression? \_\_\_\_\_ Yes \_\_\_\_\_ No
- 358 5. Do you support Congress restoring the pre-clearance provisions of  
 359 Section 4 (b) of the federal Voting Rights Act which was recently  
 360 struck down by the Supreme Court? \_\_\_\_\_ Yes \_\_\_\_\_ No

361

362 **LGBT CONCERNS**

- 363 1. Do you support marriage equality, including same sex marriage, on  
 364 a national basis? \_\_\_\_\_ Yes \_\_\_\_\_ No
- 365 2. Do you support extending benefits (e.g. hospital visitation,  
 366 inheritance, community property rights, health insurance, family  
 367 medical leave, and death benefits) to domestic partners/same sex  
 368 spouses of public employees and their dependents, without regard  
 369 to their place of residence? \_\_\_\_\_ Yes \_\_\_\_\_ No
- 370 3. Do you support requiring governmental agencies to conduct  
 371 business only with private sector companies or agencies that  
 372 extend benefits to same sex domestic partners/same sex spouses  
 373 and their dependents equal to those provided for spouses and  
 374 dependents of other employees? \_\_\_\_\_ Yes \_\_\_\_\_ No
- 375 4. Do you support equal treatment for straight, lesbian, gay men,  
 376 bisexuals, and transgender people in adoption, parenting, and  
 377 child custody? \_\_\_\_\_ Yes \_\_\_\_\_ No
- 378 5. Would you employ a qualified openly gay, lesbian, bisexual or  
 379 transgender person on your staff? \_\_\_\_\_ Yes \_\_\_\_\_ No
- 380 6. Would you participate in gay, lesbian, bisexual, and/or transgender  
 381 community events, such as political meetings, awards dinners,  
 382 community receptions, and PRIDE celebrations? \_\_\_\_\_ Yes  
 383 \_\_\_\_\_ No
- 384 7. Would you list the endorsement of an LGBT organization in your  
 385 campaign literature? \_\_\_\_\_ Yes \_\_\_\_\_ No

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**AMERICANS WITH DISABILITIES**

1. Do you support the Americans with Disabilities Act; and do you support efforts to ensure that all persons with disabilities are accommodated in public and political settings?  Yes  No

**B. LABOR**

1. Do you support comparable wage scales for jobs requiring similar education, skills and experience (Equal Pay for Equal Work)?  Yes  No
2. Do you support workers’ rights to organize in unions to reach collective bargaining agreements with employers?  Yes  No
3. Do you support requiring “living wages” (defined as the minimum necessary to live in a particular community) to be paid to workers on government contracts?  Yes  No
4. Do you favor increasing the minimum wage in California and nationally?  Yes  No
5. Do you support non-quota-based affirmative action programs that assist groups underrepresented in employment and education?  Yes  No
6. Do you support the use of Project Labor Agreements on public works construction projects? [A PLA is a pre-hire collective bargaining agreement with one or more labor organizations that establishes the terms and conditions of employment for a specific construction project, including the wage rates and benefits of all union and nonunion workers on the project.]  Yes  No
7. Do you support denying state construction funding -- including state bond money, loans or grants -- to any city that exempts contractors from paying prevailing wages on locally funded public works projects?  Yes  No

**C. SOCIAL SECURITY**

- 420 1. Do you favor raising and/or eliminating the maximum annual  
421 salary level subject to withholding for Social Security? \_\_\_\_\_ Yes  
422 \_\_\_\_\_ No
- 423 2. Do you support utilization of the “Chained CPI”, a method of  
424 computing the Consumer Price Index which results in reduced cost  
425 of living payments to Social Security recipients? \_\_\_\_\_ Yes  
426 \_\_\_\_\_ No

427

428 **D. EDUCATION**

- 429 1. Do you support education vouchers that allow parents to choose  
430 public, chartered or private schools? \_\_\_\_\_ Yes \_\_\_\_\_ No
- 431 2. Do you support the provision of classes and counseling services  
432 that include the discussion of a wide range of preventive  
433 techniques to teach students to protect themselves against AIDS,  
434 sexually transmitted diseases, and unplanned pregnancies?  
435 \_\_\_\_\_ Yes \_\_\_\_\_ No
- 436 3. Do you support public school health clinics providing condoms  
437 and other methods of controlling unwanted pregnancies and the  
438 spread of sexually transmitted diseases? \_\_\_\_\_ Yes \_\_\_\_\_ No
- 439 4. Do you support legislation primarily intended to protect females  
440 from discrimination based on sex in education programs or  
441 activities which receive federal financial assistance? \_\_\_\_\_ Yes  
442 \_\_\_\_\_ No
- 443 5. Do you support counseling programs in public schools that  
444 promote self-esteem and self-acceptance for gay, lesbian, bisexual,  
445 transgender and “questioning” students and that treat all sexual  
446 orientations as normal and healthy? \_\_\_\_\_ Yes \_\_\_\_\_ No
- 447 6. Do you support age appropriate public school curricula that  
448 acknowledge the contributions by gay, lesbian, bisexual, and  
449 transgender people to history, politics, and culture? \_\_\_\_\_ Yes  
450 \_\_\_\_\_ No
- 451 7. Do you support enhanced penalties for discrimination, harassment,  
452 and bullying based upon race, color, ethnicity, religion, national  
453 origin, disability, gender, sexual orientation, or gender identity or  
454 its expression against students, teachers, or staff in public or  
455 private schools? \_\_\_\_\_ Yes \_\_\_\_\_ No



- 456 8. Do you support age appropriate public school curricula that teach  
457 awareness of and sensitivity toward sexual orientation and gender  
458 identity or its expression? \_\_\_\_\_ Yes \_\_\_\_\_ No
- 459 9. Do you support public funding for AIDS/STD prevention  
460 education programs? \_\_\_\_\_ Yes \_\_\_\_\_ No
- 461 10. Do you support school-sponsored or endorsed prayer in publicly  
462 funded schools? \_\_\_\_\_ Yes \_\_\_\_\_ No
- 463 11. Do you favor increased government spending for education in  
464 disadvantaged communities? \_\_\_\_\_ Yes \_\_\_\_\_ No
- 465 12. Do you support expanding the early childhood education  
466 program? \_\_\_\_\_ Yes \_\_\_\_\_ No
- 467 13. Do you support increasing funding for California's community  
468 colleges and universities? \_\_\_\_\_ Yes \_\_\_\_\_ No
- 469 14. Do you support restoration of the arts and humanities at all  
470 educational levels in publicly funded schools? \_\_\_\_\_ Yes  
471 \_\_\_\_\_ No

472

473 **E. HEALTH ISSUES**

474 **PUBLIC HEALTH ISSUES**

- 475 1. Do you support the Affordable Care Act (“Obamacare”)?  
476 \_\_\_\_\_ Yes \_\_\_\_\_ No
- 477 2. Do you support single payer health care?
- 478 3. \_\_\_\_\_ Yes \_\_\_\_\_ No
- 479 4. Would you support reforming the Medicare prescription drug  
480 benefit so the government can negotiate lower drug prices with  
481 big pharmaceutical companies? \_\_\_\_\_ Yes \_\_\_\_\_ No
- 482 5. Do you support allowing a mentally competent terminally ill  
483 patient the right to die with dignity at the time of their choosing  
484 without encouragement or discouragement from the government,  
485 healthcare establishments, providers, or others? \_\_\_\_\_ Yes  
486 \_\_\_\_\_ No
- 487 6. Do you support protection of qualified physicians who assist  
488 mentally competent terminally ill patients in carrying out the right

489 to die with dignity at the time of their choosing without coercive  
490 encouragement or discouragement from government, healthcare  
491 establishments, providers, or others? \_\_\_\_\_ Yes \_\_\_\_\_ No

492 7. Do you support continued funding of all federal programs which  
493 provide monies for medical treatment and social services for  
494 people with HIV/AIDS? \_\_\_\_\_ Yes \_\_\_\_\_ No

495 8. Do you support the exchange of clean needles and syringes without  
496 a medical prescription as a means of stopping the spread of AIDS  
497 and other diseases and encouraging rehabilitation from drug  
498 dependencies? \_\_\_\_\_ Yes \_\_\_\_\_ No

499 9. Do you favor decriminalizing marijuana? \_\_\_\_\_ Yes \_\_\_\_\_ No

#### 500 **FOOD SAFETY**

501 1. Do you support the current system that allows private companies to  
502 patent food crop seeds? \_\_\_\_\_ Yes \_\_\_\_\_ No

503 2. Do you support requiring food suppliers to label foods that include  
504 any genetically engineered components (GMOs)? \_\_\_\_\_ Yes  
505 \_\_\_\_\_ No

506

#### 507 **F. ENVIRONMENTAL/SUSTAINABILITY**

508 1. Do you support government programs to reduce global warming?  
509 \_\_\_\_\_ Yes \_\_\_\_\_ No

510 2. Do you support government programs to increase alternative  
511 energy sources such as wind, solar, and biofuels? \_\_\_\_\_ Yes  
512 \_\_\_\_\_ No

513 3. Do you support government efforts to develop sustainability  
514 projects (i.e., reducing negative human impacts on the ecosystems  
515 and environments necessary to the survival and flourishing of  
516 humans and other organisms)? \_\_\_\_\_ Yes \_\_\_\_\_ No

517 4. Do you favor a moratorium on hydraulic fracturing (“fracking”)  
518 for oil and gas? \_\_\_\_\_ Yes \_\_\_\_\_ No

519

#### 520 **G. THE CONSTITUTION/NATIVE AMERICAN CONCERNS**

521 1. Do you support amending the U.S. Constitution to provide that  
522 equal rights shall not be abridged or denied by any government

- 523 body based on gender? \_\_\_\_\_ Yes \_\_\_\_\_ No
- 524 2. Do you support measures, including a Constitutional amendment,  
525 to undo the damage of the Supreme Court's Citizens United  
526 decision allowing corporations and political action committees to  
527 spend unlimited amounts of money in political campaigns?  
528 \_\_\_\_\_ Yes \_\_\_\_\_ No
- 529 3. Do you support protecting the constitutional rights of Native  
530 Americans and the sovereign rights of Indian Nations? \_\_\_\_\_ Yes  
531 \_\_\_\_\_ No
- 532 4. Do you support the Indian Child Welfare Act of 1978 (ICWA), a  
533 federal law that seeks to keep American Indian children with  
534 American Indian families and to promote the stability and security  
535 of Indian tribes and families? (ICWA sets federal requirements  
536 that apply to state child custody proceedings involving an Indian  
537 child who is a member of or eligible for membership in a  
538 federally recognized tribe.) \_\_\_\_\_ Yes \_\_\_\_\_ No
- 539 5. Do you support the right of Indian tribes to protect sacred and  
540 culturally sensitive sites both on and off tribal lands? \_\_\_\_\_ Yes  
541 \_\_\_\_\_ No
- 542 6. Should local governments have any authority over land  
543 development on tribal lands? \_\_\_\_\_ Yes \_\_\_\_\_ No
- 544 7. Are you reasonably knowledgeable about the identity, history and  
545 activities of Native American tribes in Riverside County?  
546 \_\_\_\_\_ Yes \_\_\_\_\_ No
- 547 8. Do you support continuation of the state government's practice of  
548 collecting a percentage of Native American income from casino  
549 operations? \_\_\_\_\_ Yes \_\_\_\_\_ No

550

551 **H. TAXATION AND SUBSIDIES**

- 552 1. Do you favor comprehensive tax reform which lowers tax rates,  
553 cuts unfair tax breaks, and raises increased revenue from the  
554 wealthiest citizens? \_\_\_\_\_ Yes \_\_\_\_\_ No
- 555 2. Would you support a California oil and minerals extraction tax?  
556 \_\_\_\_\_ Yes \_\_\_\_\_ No

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**I. GUN SAFETY**

- 1. Do you favor an enhanced state ban on the manufacture and sale of assault weapons?  Yes  No
- 2. Do you favor a ban on the manufacture and sale of ammunition clips containing more than ten rounds?  Yes  No
- 3. Would you support federal legislation requiring background checks and a waiting period before any sale of firearms?  Yes  No
- 4. Would you support a national requirement that firearms be registered?  Yes  No

**J. GOVERNMENT POLICY**

- 1. Do you favor the adoption of a national financial transactions tax on Wall Street?  Yes  No
- 2. Do you favor any privatization of governmental services?  Yes  No
- 3. Do you favor free trade agreements between the United States and its allies?  Yes  No
- 4. Do you favor the apportionment (instead of winner take all) of California’s electoral votes in presidential elections?  Yes  No
- 5. Do you support “stand your ground” laws?  Yes  No
- 6. Do you support full funding of food stamp programs to relieve hunger?  Yes  No

**[FINAL NOTE]:** All candidates are encouraged to review the platform adopted by the California Democratic Party. The platform can be found at: [www.cadem.org/ActivistResources/Platform](http://www.cadem.org/ActivistResources/Platform)

**YOUR PRIORITIES**

Please list the top priorities you see for the area you wish to represent and indicate how you would address each of them. We will follow-up and expand on these in the interview process.

591 **PLEASE USE THIS PAGE TO NOTE ANY UNCERTAINTIES,**  
592 **QUESTIONS OR CONCERNS ABOUT ANY QUESTION, AND TO**  
593 **EXPLAIN OR ELABORATE UPON ANY OF YOUR RESPONSES.**

1 **RCDCC Standing Rule 2**

2 Last Amended 12/14/15

3 **BUDGET PLANNING AND APPROVAL PROCESS**

4  
5 A. Budgets should be developed at the end of each year following the process  
6 listed below.

- 7 1. Detailed budgets shall be discussed and developed by the RCDCC Executive  
8 Board and all Committee Chairs in November and December of each year.  
9 2. The Controller and Chair shall review the plan for issues of accuracy and  
10 identify any funding issues or conflicts.  
11 3. The Finance Committee and the Executive Board shall finalize their  
12 recommendation with regards to the budget at the Executive Board meeting  
13 held prior to the January General Membership meeting.  
14 4. The budget for the fiscal year beginning February 1<sup>st</sup> of each year shall be  
15 presented for General Membership approval at the January meeting.

1 **RCDCC Standing Rule 3**

2 Last Amended 12/14/15

3 **CHARTER PROCESS FOR**  
4 **DEMOCRATIC CLUBS/ORGANIZATIONS**

5  
6 A. The current Credentials Committee Chair shall send a letter/email to all  
7 currently chartered organizations asking them to renew their charters. This letter  
8 should be mailed/emailed the first week in December. Detailed below is the  
9 information to be included in this letter.

10 The RCDCC Chartered organizations are chartered for each calendar year.  
11 Requests for renewal of a Charter are to be submitted the second week of  
12 January of each year and must be submitted and approved by April 1st of the  
13 New Year. This means if an organization has not had its request for charter  
14 renewal approved by the end of the first week of April, it is no longer chartered.

15 B. Renewal Process:

- 16 1. All required information and checks are to be sent to one focal point, the  
17 RCDCC's Credentials Committee Chair.  
18 2. Because this information must also be sent to the CDP, please submit  
19 material electronically by e-mail if at all possible.  
20 3. Email: Current Credentials Chair – See RCDCC roster.  
21 4. Mailing Address: Current Credentials Chair – See RCDCC roster.

22 C. Required Information Submittals:

- 23 1. E-mail request to be chartered or renew charter.  
24 2. E-mail a copy of your current By-laws. The By-laws must be dated.  
25 3. E-mail a complete Membership Roster with addresses, phone numbers, and  
26 email.  
27 4. E-mail a list of all Club Officers and their contact information.  
28 5. Deliver a check payable to RCDCC for the applicable fee of \$25.

29 D. The RCDCC Credentials Chair or an Executive Board designee will review all  
30 By-laws. This review is to determine if the By-laws have any conflicts with the

31 Central Committee By-laws. The By-laws review will focus on how members'  
32 rights are acknowledged within the organization.

33 The RCDCC and its By-laws Committee are eager to work with an  
34 organization to get its By-laws approved. Please remember, the RCDCC wants  
35 very much for the organization to become chartered.



1 **RCDCC Standing Rule 4**

2 Last Amended 12/14/15

3 **RECOMMENDED PROCESS AND STANDING RULE ENDORSING**  
4 **CANDIDATES FOR CDP STATEWIDE OFFICES**

- 5
- 6 A. The Riverside County Democratic Central Committee (RCDCC) may take no  
7 action endorsing partisan candidates. Only the CDP has the right to endorse  
8 candidates running for partisan offices. The CDP makes its endorsement at its  
9 convention when the convention delegates cast their ballots.
- 10 B. The RCDCC may recommend an endorsement to the Democratic State Central  
11 Committee (DSCC).
- 12 1. An affirmative vote of at least sixty (60) percent of the organization  
13 members, present and voting, shall be required to endorse a candidate.
  - 14 2. The option of “No Endorsement” may be included on the endorsement  
15 ballot.
  - 16 3. Only one candidate may be recommended per seat.
  - 17 4. A recommendation for endorsement implies that the RCDCC delegates at  
18 the convention recommend that the DSCC vote for that candidate rather than  
19 other candidates for that seat.

1 **RCDCC Standing Rule 5**

2 **Last Amended 02/09/2015**

3 **REORGANIZATION MEETINGS**

4 A. There are two types of RCDCC reorganization meetings:

- 5 1. **TYPE ONE** reorganization meetings are held in the years of presidential  
6 primary elections. **TYPE ONE** reorganization meetings are held in lieu of  
7 normal RCDCC November General Membership meetings.
- 8 2. **TYPE TWO** reorganization meetings are held in November of the second  
9 year after a presidential primary election. **TYPE TWO** reorganization  
10 meetings are held as part of normal RCDCC November General Membership  
11 Meetings.

12 B. The two types of RCDCC reorganization meetings have the following purposes:

- 13 1. **TYPE ONE** reorganization meetings seat the new RCDCC members elected  
14 in the presidential primary election and elect and seat a new slate of RCDCC  
15 officers. The term of office for these RCDCC members is four years. The  
16 term of office for these RCDCC officers is two years.
- 17 2. **TYPE TWO** reorganization meetings elect and seat a new slate of RCDCC  
18 officers. The term of office for these RCDCC officers is two years.

19 C. **TYPE ONE** reorganization meeting special agenda:

- 20 • 5:30pm to 6:30pm

21 Ensure that all attendees sign in; obtain initials of current elected  
22 members as they are each provided a packet. Each packet contains  
23 By-laws, Standing Rules, Agenda/Process for the meeting,  
24 Membership and Alternate information forms, and Membership and  
25 Alternate Oath forms.

- 26 • 6:30pm

27 Call to Order

28 Pledge of Allegiance

- 29                   Announcements
- 30           • 6:40pm
- 31                   Consent Agenda
- 32                   ○ Approval of minutes
- 33                   ○ Controller’s Report
- 34           • 6:45pm to 8:45pm
- 35                   Process and Election:
- 36                   ○ 6:45pm to 7:45pm
- 37                    Credentials
- 38                      ▪ Record and collect properly completed Oaths and
- 39                      membership paperwork,
- 40                      ▪ Collect checks or cash for Dues and write receipts, and
- 41                      ▪ Provide voter cards to members that have paid their dues
- 42                      and have their paperwork complete.
- 43                   ○ 7:45pm
- 44                    Break for Caucus Elections for Vice-Chair.
- 45                      ▪ Regular members that have been given voting cards will
- 46                      break with their AD to caucus and elect their AD Vice-
- 47                      Chair.
- 48                      ▪ All AD member vacancies shall be filled per RCDCC
- 49                      Bylaws Art. IV, Sec 2.
- 50                      ▪ Current RCDCC Secretary will provide a form for each
- 51                      Assembly District Caucus written report of Vice-Chair
- 52                      election.
- 53                      ▪ The elected Vice-Chair will furnish the report to the current
- 54                      Secretary as soon as it is complete.
- 55                   ○ 8:00pm
- 56                    Oaths
- 57                      ▪ All members with who have paid their dues and have
- 58                      completed paperwork will gather as a body.
- 59                      ▪ Oaths will be sworn as a group and administered by the
- 60                      Chair, his or her designee, or as otherwise provided for by
- 61                      law.
- 62                      ▪ Alternates will not be sworn in at **TYPE ONE**

63 reorganization meetings. They will be sworn in and seated  
64 at the next RCDCC General Membership meeting.

65 ○ 8:15pm to 8:20pm  
66 Assembly District Committee report of election of Vice-Chairs.

67 ○ 8:20pm to 8:45pm  
68 Election and Seating of new Officers

69 ■ Process for individually electing each officer if that race is  
70 contested (Chair, First Vice-Chair [Candidates for First  
71 Vice-Chair are limited to the AD Vice-Chairs previously  
72 elected within their AD caucuses], Controller, Recording  
73 Secretary, and Correspondence Secretary):

- 74 ➤ Open Nominations
- 75 ➤ Close Nominations
- 76 ➤ Contesting Candidates may each speak for one  
77 minute
- 78 ➤ Members with voter cards shall vote using signed  
79 paper ballot
- 80 ➤ Vote counted by three members appointed by the  
81 Chair

82 ■ Retiring Chair or designee administers oath of office jointly  
83 to all incoming officers and then turns the meeting over to  
84 the new officers who, following the conduct of any  
85 additional business, adjourn the meeting.

86 D. **TYPE TWO** reorganization meeting special portion of the agenda:

- 87 ● AD caucus elections for Vice-Chairs
  - 88 ○ AD delegations will meet separately to caucus.
  - 89 ○ Current RCDCC Secretary will provide a form to each AD caucus  
90 for the written report of its Vice-Chair election.
  - 91 ○ AD delegations will nominate and vote for Vice-Chair.
  - 92 ○ Each elected AD Vice-Chair will complete the written report of its  
93 election.
  - 94 ○ Each elected AD Vice-Chair will furnish its written report to the  
95 current RCDCC Secretary as soon as it is complete.
- 96 ● Election and Seating of new Officers

- 97 Process for individually electing each officer if that race is contested  
98 (Chair, First Vice-Chair [Candidates for First Vice-Chair are limited  
99 to the AD Vice-Chairs previously elected within their AD caucuses.],  
100 Controller, Recording Secretary, and Corresponding Secretary):
- 101 ○ Open Nominations.
  - 102 ○ Close Nominations.
  - 103 ○ Contesting Candidates may each speak for one minute.
  - 104 ○ Members with voting cards shall vote using a signed paper ballot.
  - 105 ○ Vote counted by three members appointed by the Chair.
  - 106 ○ Retiring Chair or designee administers oath of office jointly to all  
107 incoming officers and then turns the meeting over to the new  
108 officers who, following the conduct of any additional business,  
109 adjourn the meeting.

1 **RCDCC Standing Rule 6**

2 Last Amended 12/14/15

3 **MEETINGS**

- 4
- 5 A. The Central Committee shall meet on the second Monday of each month.
- 6 B. Central Committee members will be notified of meetings by e-mail. Members  
7 may request to be contacted by telephone or U.S. mail.
- 8 C. All meetings of the RCDCC shall be open to the general public, provided,  
9 however, that the Central Committee may recess into closed session for the  
10 purpose of discussing motions and resolutions which bear direct relationship to  
11 elections activities which may be jeopardized by public consideration, or for  
12 matters dealing with personnel, group security or legal matters.
- 13 D. Special meetings of the RCDCC may be called by the Chair for a specific  
14 purpose or upon request, in writing, of one-third of the Regular Members. Said  
15 request shall be given to the Central Committee Secretary who is required to  
16 give notice to each Committee member no less than seven days prior to the date  
17 of the special meeting.

1 **RCDCC Standing Rule 7**

2 **Last Amended 12/14/15**

3 **AGENDAS**

- 4
- 5 A. Agendas will be posted by e-mail. Members may request to be contacted by  
6 U.S. mail.
- 7 B. If the Chair refuses to add an item to the agenda of an upcoming meeting, the  
8 Chair may be overruled by a majority vote of members present and voting.
- 9 C. The Chair may limit debate unless overruled by a majority vote.

1 **RCDCC Standing Rule 8**

2 **ORDER OF BUSINESS**

3  
4 A. Meetings of the RCDCC may be conducted in accordance with the following  
5 order of business:

- 6 1. Call to order  
7 2. Ceremonial (including the Pledge of Allegiance)  
8 3. Roll call and determination of quorum  
9 4. Approval of Agenda  
10 5. Consent Calendar  
11 a. Adoption of Minutes  
12 b. Treasurer's Report  
13 6. Introductions  
14 7. Candidates  
15 8. Chair Report (written)\*  
16 9. Vice Chair Reports (written)\*  
17 10. Regional Director's Report (written)\*  
18 11. Club Reports (written)\*  
19 12. Committee Reports (written)\*  
20 13. Unfinished Business  
21 14. New Business  
22 15. Announcements  
23 16. Adjournment

24 \*Written reports shall be e-mailed 5 days prior to the scheduled meeting to all  
25 members and alternates.

26 B. The Central Committee Chair, after the calling of the roll and the confirmation  
27 of a quorum, unless overruled by a majority of those present and voting, may  
28 from time to time alter the order of business when the Chair determines that a  
29 need for such an alteration is warranted.



1

**RCDC Standing Rule 9**

2

**MOTIONS**

3

4 **Roberts Rules of Order shall be the order of the day.**

1 **RCDDC Standing Rule 10**

2 **MINUTES**

- 3
- 4 A. Minutes must reflect all pertinent information
- 5 B. Minutes must reflect all motions, the name of the person making the motion and
- 6 the name of the person seconding the motion.
- 7 C. The maker of a motion shall submit the motion in writing to the Recording
- 8 Secretary if requested.

1 **RCDCC Standing Rule 11**

2 **Last Amended 12/14/15**

3 **DUES**

- 4
- 5 A. Annual dues are to be set at a regular meeting with a majority vote of members  
6 present and voting. Dues must be paid no later than one month after the  
7 organization of each new Central Committee or the day sworn in or appointed  
8 and thereafter within 31 days of the anniversary of organization or swearing in.  
9 Members have no privileges until dues are paid.
- 10 B. Dues for members, alternates and associates appointed at a time other than the  
11 organization date will be prorated from the date of joining the Central  
12 Committee.
- 13 C. The dues of a member who appoints one or more alternate member(s) must be  
14 current before his or her alternate may participate as a member of this Central  
15 Committee.
- 16 D. Dues are set at \$ 30.00 for Central Committee members and \$ 20.00 for  
17 alternates and associates.
- 18 1. Dues cover the period from the time of this Committee's post-election  
19 organizational meeting. Thereafter, dues will be due for a recurring twelve-  
20 month period.
- 21 2. Changes in the amount of annual dues must be voted upon at a General  
22 Membership meeting. Annual dues changes must be authorized by a  
23 majority of Voting Members present and voting at such a meeting.
- 24 3. The effective date of any approved change in annual dues shall be at the next  
25 organizational meeting, or on an anniversary of the most recent  
26 organizational meeting.
- 27 4. The Chair, and one other person appointed by the Chair, shall review  
28 hardship requests, and are authorized to waive or mitigate the dues of a  
29 member. Waivers or mitigations that are allowed are confidential, and will  
30 be reported only to the Central Committee's financial officers (Controller  
31 and/or Treasurer). The Credentials Committee Chair will be advised only  
32 that the member's dues requirement has been fulfilled.

- 33 5. When any member changes membership type from alternate or associate to  
34 another type of membership identified in this Committee's Bylaws, he or she  
35 shall pay, as additional dues, any difference between the dues paid for the  
36 former type of membership and the dues required for the new type of  
37 membership, without proration.
- 38 6. In no event shall a member be entitled to any refund or credit for or in  
39 connection with any previously assessed or paid dues or fees.  
40

1 **RCDCC Standing Rule 12**

2 **Last Amended 12/14/15**

3 **RECOGNITION BY THE CHAIR**

- 4
- 5 A. When the Central Committee is in session, all business of the Central  
6 Committee shall be directed through the Chairperson before speaking. A  
7 member must be recognized by the Chairperson.
- 8 B. All members or other persons must follow the instruction of the Chairperson.  
9 Failure to do so may result in the offender being asked to leave the meeting.
- 10 C. Only members of the Central Committee are allowed to speak and vote. Non-  
11 members may speak if there is a request by a member and a majority vote of the  
12 members allow the non-member to speak.
- 13 D. Arrangements may be made to address the RCDCC at the discretion of the  
14 Membership.

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**RCDCC Standing Rule 13**

**SECOND ALTERNATES**

A member may appoint a Second Alternate provided each such second Alternate must satisfy the same requirements that the First Alternates must satisfy.

Adopted in compliance with RCDCC Bylaws, Article II, Section 1. b. (6).

1 **RCDCC Standing Rule 14**

2 Amended 08/12/2013

3 **APPROVALS AND EXPENDITURES OF FUNDS BY THE RCDCC**

4  
5 A. Items and Projects

- 6 1. An item is a unique object, such as set of copies, a print cartridge, a ream of  
7 paper, or a package of pens.  
8 2. A set of items is a group of unique or disparate objects, such as several print  
9 cartridges, and/or several reams of paper, and/or several packages of pens.  
10 3. A project is a medium to large undertaking, one involving considerable  
11 money, personnel, equipment, and/or the use of outside premises.  
12 4. The term item is used generically herein to mean a unique item, a set of  
13 items, or a project.

14 B. Budgeted Expenditures

- 15 1. Expenditures for items included in the RCDCC Budget do not have to be  
16 subsequently reapproved by either the RCDCC Executive Board or the  
17 RCDCC General Membership, since they were preapproved with the  
18 approval of the budget.  
19 2. Payment or reimbursement for an expenditure for an item included in the  
20 RCDCC Budget should be done by submission of a Check Request to the  
21 RCDCC Controller. A check will be written for payment to a vendor or  
22 reimbursement of a member of the RCDCC.

23 C. Non-Budgeted Expenditures

- 24 1. Expenditure of \$500.00 or less  
25 a. An item costing up to \$500.00 may be approved by either the RCDCC  
26 Executive Board or General Membership. Requests to expend funds for  
27 an item must be described or documented in sufficient detail that an  
28 informed decision can be made by the approving body.  
29 2. Non-Urgent Expenditures of \$500.01 or more  
30 a. An item costing \$500.01 or more must be documented in a proposal  
31 (described below) and first submitted to the RCDCC Executive Board for  
32 approval.  
33 b. Presentation of the proposal for an item to the RCDCC Executive Board

- 34 and later to the RCDCC General Membership shall be made by or on  
35 behalf of its sponsoring member, committee, or the Vice-Chair of the  
36 sponsoring Assembly District.
- 37 c. The RCDCC Executive Board will consider a proposal, make a  
38 recommendation, and forward the proposal and its recommendation to the  
39 RCDCC General Membership for final consideration. Among the  
40 elements that the RCDCC Executive Board will consider in order to  
41 reach its decision are its value to the RCDCC, the availability of funds to  
42 pay for it, and its impact on the RCDCC Budget and the minimum  
43 approved treasury balance.
- 44 d. When feasible, the RCDCC Executive Board will submit a summary  
45 report to the RCDCC General Membership of each completed evaluation  
46 culminating in a recommendation to the General Membership. The  
47 summary report will contain the recommendation, an evaluation of  
48 available funds, and any budgetary and minimum approved treasury  
49 balance impacts.
- 50 e. If a proposal is approved by the RCDCC General Membership, the  
51 RCDCC Controller will create a line item at the appropriate location in  
52 the RCDCC Budget for the item and track expenditures against it.
- 53 f. If a proposal is not approved, it will either be sent back to the sponsoring  
54 member, committee, or Assembly District for modification and  
55 resubmission or dropped.
- 56 g. The Chair, at its discretion, may ask and will be granted an opportunity to  
57 review and comment on a proposal prior to its approval, implementation,  
58 or payment.
- 59 h. Unless such action would substantially defeat the purpose of an item due  
60 to the timing involved, the Chair, with the approval of the RCDCC  
61 Executive Board, may halt or postpone its implementation and the  
62 commitment or obligation of funds for it. The Chair's discretionary  
63 decision shall be reviewed and upheld or rescinded by a vote of the  
64 RCDCC General Membership. The Chair will inform the RCDCC  
65 General Membership within seven (7) days if the hold or postponement  
66 discretion is invoked.
- 67 3. Urgent Expenditures of \$500.01 or More
- 68 a. In a situation in which a payment must be made on very short notice, and  
69 when failure to do so would cause an important opportunity to be missed  
70 or a significant cost or penalty to be incurred, the Chair, working with the  
71 Executive Board, will seek to avoid the lost opportunity or suffering of an



72 unwanted cost or penalty. The Chair may modify the procedure outlined  
73 in Section C, Subsection 2 (above) by polling members of the Executive  
74 Board by telephone (to be confirmed immediately in writing, preferably  
75 by e-mail), electronic mail, or another rapid form of communication, to  
76 obtain their consent to the making of an urgent payment.

77 b. In order to make such a payment, the consent of at least two-thirds (2/3)  
78 of the members of the Executive Board must agree that such an urgent  
79 situation warrants the making of a payment in this manner.

80 c. The Chair will inform the RCDCC General Membership of the invocation  
81 of this subsection of Standing Rule 14 and of any payments made under  
82 its auspices at the next regularly scheduled General Membership meeting.

#### 83 D. Item Proposal

84 1. An item proposal shall be produced as a written document.

85 2. An item proposal must contain the following sections:

86 a. Description - Adequately describe the purpose of the item or project so the  
87 reader of the proposal obtains a full understanding of the objectives, work  
88 efforts, and results. Describe what the item is, or if a project, how it will  
89 be organized, who will lead it, and who will participate.

90 b. Benefits - Adequately describe the value of the item or project to the  
91 RCDCC, Riverside County, or a candidate. Quantification of benefits is  
92 required, such as the number of voters to be contacted, counted, or  
93 registered and/or the funds expected to be raised.

94 c. Revenue, Costs, and Net Gain or Loss - In tabular form, the following  
95 must be specified:

96 1) The estimated or actual amounts to be charged for participation or  
97 attendance;

98 2) The categories and individual costs, itemized, and totaled; and

99 3) The net expected gain or loss.

100 d. Alternatives - Lower cost options, if any, must be presented for  
101 purchasing a similar item or performing the same tasks.

1 **RCDCC Standing Rule 15**

2 Last Amended 12/14/15

3 **CAMPAIGN DONATIONS**  
4 **(NON-BUDGETED)**

- 5
- 6 A. Only endorsed Candidates are eligible for Donations and they must have an  
7 exemplary record of supporting only Democrats and Decline-to-State  
8 candidates in nonpartisan races with their endorsements and/or contributions.
- 9 B. Any proposal for a campaign donation must first be submitted in writing to the  
10 Chair of the Candidate Development Committee and the RCDCC Executive  
11 Board for review, evaluation, and a decision with regard to a recommendation  
12 to the General Membership. The written proposal must be provided to the  
13 Executive Board members at least seven (7) days prior to the first meeting at  
14 which the proposal is to be evaluated.
- 15 C. Upon presentation of the written proposal to the Chair, a request will be placed  
16 upon the first available Executive Board Agenda, where it will be reviewed,  
17 discussed, and, if approved, added to the first available General Membership  
18 Agenda.
- 19 D. A member who is involved with a Campaign, either in a paid or volunteer  
20 position, may not propose that a Donation be made to that Campaign.
- 21 E. No member who is a paid campaign worker for the Candidates for whom the  
22 donation is intended may vote on the proposal.
- 23 F. The written proposal must contain the following:  
24 1. Intended Use: define the use of the funds requested, i.e., filing fees,  
25 campaign literature, etc.  
26 2. Need: explain the need for the funds.
- 27 G. Before any recommendation for the donation is submitted to the General  
28 Membership, the Executive Board will determine the availability of the funds  
29 and the impact on the Budget.
- 30 H. The Executive Board will submit a summary report for all completed  
31 evaluations culminating in a recommendation to the membership. The summary

- 32 report will contain their recommendation, an evaluation of available funds, and  
33 any Budget impact. All expenditures are subject to Budget guidelines.
- 34 I. The Executive Board recommendation will be added as a line item on the  
35 Agenda and delivered with any required attachments to the General  
36 membership at least seven (7) days prior to the meeting at which the proposal is  
37 scheduled to be brought to the floor for action by the General membership.
- 38 J. The Chair, at its discretion, may halt or postpone the implementation and the  
39 commitment or obligation of funds for any donation approved by the General  
40 Membership based on the Chair's receipt of information, with the potential to  
41 produce a material influence or alteration to the decision regarding the  
42 donation. At the next scheduled General Membership Meeting, the Chair's  
43 discretionary decision will be reviewed and upheld or rescinded by a majority  
44 vote of the membership in attendance. The Chair will inform the General  
45 Membership within seven (7) days if the hold or postponement discretion is  
46 invoked.

47

1 **RCDCC Standing Rule 16**

2 Last Amended 12/14/15

3 **GRANTING OF FINANCIAL AID**

- 4
- 5 A. In order to ensure an equitable process for the granting of financial aid by the  
6 RCDCC, the following procedures shall be implemented:
- 7 1. Requests for financial aid should be made directly to the Chair and the  
8 Secretary of the Executive Board.
- 9 2. The Secretary or Chair shall forward the request to all Members of the Board  
10 in advance of the next Board Meeting; and shall place the matter on the  
11 Agenda of the Board for consideration at its next meeting.
- 12 3. The request should describe in detail:
- 13 a. The name and contact information of the person requesting the aid;  
14 b. The amount of money being requested;  
15 c. The proposed use of the money;  
16 d. When the aid is needed;  
17 e. The benefits the aid will provide to the person making the request; and  
18 f. The benefits the granting of such aid are likely to bring to the RCDCC  
19 and/or the Democratic Party.
- 20 4. The Executive Board will review the request and make a recommendation  
21 for or against the request. The request shall then be placed on the Agenda for  
22 the next General Membership meeting.
- 23 5. Emergency grants of up to \$150 may be awarded at the discretion of the  
24 Executive Board in situations where it is not reasonably practical to wait for  
25 an ensuing General Membership Meeting. The Secretary shall report the  
26 making of such emergency grants at the next General Membership Meeting.
- 27 6. Emergency grants of up the \$75 may be awarded at the discretion of the  
28 Chair in situations where it is not reasonably practical to wait for an ensuing  
29 Board and General Membership Meeting. The Secretary shall be notified of  
30 any such emergency grants and shall report the making of such emergency  
31 grants at the next General Membership Meeting.

- 32 7. The General Membership may authorize financial aid at their discretion.  
33     ○ All expenditures shall be subject to Budget guidelines.

1 **RCDCC Standing Rule 17**

2 Last Amended 12/14/15

3 **AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE**

4  
5 **A. Purpose Statement:** The Democratic Party is the Party of inclusion. The  
6 Democratic Party at the State and National levels have had non-discrimination  
7 policies in place for decades and have adopted Platform language which  
8 includes compliance with the federal Americans with Disabilities Act of 1990.  
9 The California Democratic Party formally and officially adopted the ADA into  
10 its Disabilities Platform in 2003.

11 **B.** As the official representative of the Democratic Party in Riverside County, it is  
12 a duty of the Riverside County Democratic Central Committee (RCDCC) to  
13 affirm, when necessary, non-discrimination policies consistent with the  
14 Democratic Party Platform and Americans with Disabilities Act (ADA). This  
15 Standing Rule endeavors to make a clear affirmation of specific non-  
16 discrimination policies that lie within the purview of the RCDCC.

17 **C. ADA Coordinator/Committee Chair:**

18 This standing rule establishes a permanent ADA Coordinator/Committee  
19 Chair. The Committee Chair is to be appointed by the Chair of the RCDCC. All  
20 questions, complaints, and issues regarding compliance to this Standing Rule  
21 will be the responsibility of ADA Coordinator/Committee. The ADA  
22 Committee will be responsible for determining if, when, and what type of  
23 sanctions may be required for non-compliance with this rule. The committee  
24 will report to the Executive Board of the RCDCC.

25 The ADA Committee will make recommendations to the RCDCC Executive  
26 Board in the form of a motion asking the Executive Board for  
27 approval/amendments. The Committee Report and Executive Board  
28 Recommendations will be taken to the General Membership.

29 **D. Rule to be Applied for Public Entities/Places:**

30 Any meeting or event held in a public place and associated with the  
31 RCDCC or any organization Chartered by the RCDCC must convene in a  
32 location that is fully compliant with California and Federal disabled access law  
33 (ADA) and regulations. As example, public meeting rooms, restaurants, and  
34 community centers are considered “open to the public.”

35 All public entities are required to make “reasonable accommodation” to  
36 the known physical or mental limitations of persons with disabilities, unless the  
37 public entity can show that the accommodation would impose an “undue  
38 hardship” on the operation of its program. “Undue hardship” has been defined  
39 as significant difficulty or expense relative to the operation of a public entity’s  
40 program. Where a particular accommodation would result in an undue hardship,  
41 the public entity must determine if another accommodation is available that  
42 would not result in an undue hardship.

43 When given 48 hours advance notice of the attendance of a person  
44 requiring accommodation under the ADA, the RCDCC event/meeting  
45 organizer(s) must provide any assistance requested, in compliance with the  
46 ADA. The assistance requested could range from assistive listening devices for  
47 the hearing impaired, to sign language interpreters for the deaf and alternate  
48 format hand out materials for the sight impaired. To not meet the requirement  
49 violates the Civil Rights of a person or persons with disability, and therefore  
50 violates the non-discrimination provision of the rules of the Democratic Party.

51 E. Rule to be Applied for Private Residences:

52 An attempt to meet the Spirit and/or Intent of the ADA and all other Civil  
53 Rights statutes are expected of Democrats and Democratic organizations  
54 associated with the Riverside County Democratic Central Committee. A  
55 conversation about what accommodations a guest will need is absolutely  
56 required as a minimum to meet the intent of ADA.

57 **Disclosure and discussion of the accommodation issue is critical.**  
58 **Informed Consent encourages respect for individuals. Offering the best**  
59 **and highest accommodations you possibly can is the requirement.**

60 Event organizers must put a note on the invitation or announcement of  
61 the event or meeting telling potential attendees that “reasonable  
62 accommodations” can be made available with 48 hours notice.

63 A Democratic political event or meeting (including fundraisers) held in a  
64 private residence, for the benefit of a candidate or a Chartered Democratic  
65 organization, must, at a minimum, consider “reasonable accommodation” to the  
66 known physical or mental limitations of persons with disabilities.

67 An accommodation is not required if it would impose an “undue  
68 hardship” on the operation of its program. “Undue hardship” has been defined  
69 by the ADA as “significant difficulty or expense.” Where a particular  
70 accommodation would result in an undue hardship, the organizer(s) must  
71 determine if another accommodation is available that would not result in an  
72 undue hardship.

- 73 F. Examples of Accommodation at a Private Residence:  
74 1. Parking can be provided by offering your garage space, and if more than one  
75 person with disability requires the accommodation, utilizing a person to act  
76 as a “parking valet” to move vehicles in and out is the minimum  
77 requirement.  
78 2. Access via a portable ramp to get into a home that has steps is an  
79 accommodation, or offering the use of a back way into the home or yard is  
80 an acceptable accommodation.  
81 3. Toilet facilities and the ability to get into the bathroom is a requirement. If  
82 this cannot be achieved, then the person with the disability must be so  
83 informed and they can make their own choice to attend. A portable toilet that  
84 meets ADA standards could be rented for the event. If a “reasonable effort”  
85 can get them close to the bathroom and they have a partner, spouse, or  
86 attendant to get them in, then this may be the best that can be offered.

87 G. Accessibility Statement/Notification Required:

88 **Reasonable accommodations will be provided for persons with**  
89 **disabilities. Please call \_\_\_\_\_ 48 hours in advance to make**  
90 **your request or for any questions, including but not limited to**  
91 **the program, parking, restroom facilities, American Sign Language**  
92 **requirements, or alternate format materials.**

93 The Statement above must be included as part of all communications  
94 distributed with regard to Public Entity or Private Residence meetings, event  
95 invitations, or notices of opportunity for education, entertainment or  
96 volunteering. This requirement applies to the RCDCC and any organization  
97 chartered or sponsored by the RCDCC.



1 **RCDCC Standing Rule 18**

2 Last Amended 12/14/15

3 **RCDCC STANDING RULE FOR VOTER INFORMATION**  
4 **DISTRIBUTION to DEMOCRATIC CANDIDATES for PARTISAN and**  
5 **NON-PARTISAN OFFICES IN RIVERSIDE COUNTY**

- 6
- 7 A. The Riverside County Democratic Central Committee (RCDCC) may provide  
8 voter file information to Democratic candidates prior to the close of filing for  
9 office based upon the following criteria:
- 10 1. The candidate requesting said data shall make the request to the Assembly  
11 Vice-Chair of their jurisdiction. If there is more than one Vice-Chair in the  
12 candidate's jurisdiction they shall submit the request to all Vice-Chairs  
13 within that jurisdiction.
  - 14 2. The Vice Chair(s) shall notify their respective Assembly District County  
15 Central Committee members of the request.
  - 16 3. Upon approval of the request by the Vice-Chair(s), the Chair of the RCDCC  
17 shall immediately be notified and then forward the request(s) to the voter-  
18 file information data coordinator.
  - 19 4. The voter-file information data coordinator shall work with the candidate(s)  
20 and their campaign(s) to determine delivery of the data.
- 21 B. Once the RCDCC has made its endorsement(s), the following conditions shall  
22 be adhered to:
- 23 1. Only endorsed RCDCC candidates will be eligible for any further data or  
24 contact with the voter-file information data coordinator.
  - 25 2. No data access shall be given to any candidate not endorsed by the RCDCC.
- 26 C. Any candidate that has access to voter data is required to be familiar with the  
27 laws of the State of California on voter data use. Any candidate or volunteer  
28 who uses voter data must read the Voter Registration regulations listed on the  
29 Secretary of State's website and complete the application therein.

1 **RCDCC Standing Rule 19**

2 **Last Amended 12/14/15**

3 **RCDCC MEMBER DOCUMENTATION**

- 4
- 5 A. Before assuming any type of RCDCC membership, all persons eligible for  
6 RCDCC membership shall:
- 7 1. Fulfill the dues requirements of Standing Rule 11, and  
8 2. Submit fully completed forms appropriate to their membership type, and  
9 3. Sign and swear (or affirm) the required Oath of Office.
- 10 B. If a Member's sworn (or affirmed) RCDCC membership type changes from one  
11 membership type to another, or from that of an alternate for one Member to that  
12 of an alternate for another Member, then that Member shall sign and swear (or  
13 affirm) the required Oath of Office for the new membership type or alternate  
14 position.
- 15 C. Changes in membership type or position status must adhere to the following:
- 16 1. An alternate Member may be an alternate for only one Member at a time;  
17 multiple-simultaneous alternate positions are not allowed.
- 18 2. An alternate Member's status as a Member's alternate may be terminated by  
19 either the alternate's death, resignation, or removal from the position, or at  
20 the request of the Member for whom he or she is an alternate.
- 21 3. Notification of the ending of a Member or an alternate's status shall be made  
22 by the Member or alternate in writing to the Chair of this Committee.